

# Dakota College at Bottineau

## Dean's Council

Dean's Council Minutes  
January 14, 2020 at 8:00 am - Dean's Suite



PRESENT: Dr. Migler, Larry Brooks, Kayla O'Toole, Lisa Mock, Corey Gorder and Sandy Hageness

| Topic  | Responsible Party | Discussion/Outcome   |
|--|-------------------|--|
| 1. Enrollment  | Brooks            | Applications received for fall 2020 as of January 10, 2020 reports we are above respective years with ND residents at 46 and at par with non-residents at 22.  |
| 2. NDUS & Campus Updates   |                   |  |
| a. Academic and Student Affairs  | Brooks            | \$10,000 in Space grant awards have been designated to nine students. Larry is working with F.A.R.M.S. to set up summer internships. Dr. Migler and Larry will be at Trinity Foundation banquet tonight for nursing. There is a student that would like to return that has conduct issues from fall semester. Student Services is communicating with student.  |
| b. Administrative Affairs / Business Affairs                             | Mock              | Business Office is working with student payment for registration. There is a Capital Variance Project being worked on which identifies how dollars are spent for special funding, i.e. capital equipment, extraordinary repair, etc. Specialty Corps has a rant billing due tomorrow. Lisa is working with Apryl to close the billing. Special System Office Controllers meeting on Wednesday scheduled to discuss gift revenue over the last 10 years. There will also be an audit on unrelated business income. The RFP for dining hall project is due January 20 <sup>th</sup> . A meeting with the committee will be set up to review the proposals. |
| d. Distance Education Council/Distance Ed. and Academic Support Services | O'Toole           | Academic Support coordinator position is open and has been posted. Application process will close next week. This is a 19.5 hour/week position. Dual Credit and Online classes start at the same time. In process of finalizing registration.  |

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| <p>e. Public Affairs Council</p> <p>f. Athletics</p> <p>h. Chancellor's Cabinet / Dean's Update</p>  | <p>Hageness</p> <p>Gorder</p> <p>Migler</p> | <p>DaVonne from DPI will be meeting with Kayla about the LEAP program. Faculty qualifications only has one missing Oath and working on completing two progress plans.</p> <p>Beth and Sandy completed a Strategic Recruitment and Marketing Plan. This plan identifies tradition, non-athlete first year student enrollment. Marketing and recruitment will be minimized to the area where students historically enroll from due to the high school student potential. the spring plan will be updated accordingly.</p> <p>Corey is setting up his office and a new look for the team room.</p> <p>Chancellor's agenda was reviewed. Dr. Migler will be visiting IPG with Sodexo to see if they are interested in Sodexo providing dining services. EDC funding has been approved through Bottineau County to provided \$67,000 to a scholarship fund. This will be matched through the Challenge grant. Scholarship details will be sorted out.</p> |
| <p>3. Other</p> <ul style="list-style-type: none"> <li>• NDHSAA – 2021-2024 Activity Site Determination</li> <li>• Budget schedule follow-up</li> <li>• Tuition Waiver Report</li> </ul> | <p>Migler</p>                               | <p><a href="#">Click Here for Attachment</a></p> <p>NDHSAA is looking for bids for state activities from 2021-2024. The list was reviewed. No state events have been hosted at DCB in the past.</p> <p>Budget schedule proposed and with no opposition will move forward with a distribution date of February 1.</p> <p>Tuition Waiver report was provided from the system office. This will be presented to SBHE</p>  |
| <p>4. Recognition &amp; Celebration</p>  | <p>All</p>                                  | <p>n/r</p>   |
| <p>5. Announcements</p>  | <p>All</p>                                  | <p>Blood drive is in the gym today from 10am-2:30 pm.</p>  |

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