

Members Present: Keri Keith, Tracy Chisholm, Mike Porter, Rodney Armstrong, Amy Koehler, Kayla O'Toole, Larry Brooks, Heidi Hauf, Zahra Moss, Penny Belgrade, Clint Saunders, Scott Johnson

Approval of minutes— A motion to approve the minutes from the March 2019 meeting was made by Keri, seconded by Heidi. Motion passed unanimously.

Dean's Minute

- Legislator
 - Budget
 - No major changes- board agree to needs based budget
 - Compensation- still trying to get verification
 - Language has conflicting messages
 - 3 weeks we will know
 - Tuition-wild card
 - Have been previous caps by legislator
 - Capital project
 - Dinning center back in
 - 1 million for other 2 proposed projects
- Group returned from HLC conference
- Graduation Speaker
 - Marina Kario
 - DCB alumni-Minot campus
- Earth Day Award winner
 - Todd Grant-USFWS

Curriculum Committee – Brooks

- Multiple curriculum change proposals
 - Eliminate HPER 210 from 9 online curriculum requirements
 - Course not able to be facilitated online with new first aid/CPR requirements
 - Amy moves to approve all curriculum changes of deleting HPER 210 as a requirement ; Keri seconds Motion; passes unanimously
- Other proposals moved to special meeting

Academic Affairs – Brooks

- Congrats to Indrani on grant award
- AAC pass of 2 new programs
- DCB to propose program in Industrial Hemp Production
- AAC approve Wednesday before Thanksgiving no class for students
 - Campus decides for employees

GERTA Updates-Brooks

- Summit in Wahpeton
 - General education in career tech areas
- GERTA Policy 403.7
- Update to GERTA+
 - Offer alternative general education programs
 - Conference discussed procedure and policy
 - Competency versus 36 credits of gen. ed.

Assessment Day- Brooks

- Faculty Senate to decide on Assessment Day dates for 2019-2020 school year
 - a) **September 23, 2019**
 - a. Minot State observes
 - b) **October 14, 2019**
 - a. Observe in past years
 - b. Indigenous People Day and Canadian Thanksgiving
 - c) **February 18, 2020**
 - a. To decide if we want both spring and Fall assessment day
- Mike moves for DCB to have assessment days Oct. 14 and Feb. 18th; Keri seconds Motion; passes unanimously

Co-curricular Experience Outcomes-Chisholm/KG

- Lexi not here
- Need to approve by faculty senate
- Moved to special meeting
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Assessment Handbook-Kvasnicka-Gates

- Not ready
- Move to Special meeting

Student Graduation Speaker

- Beth list of top pick of the senates
 - Alex. A
 - Morgan K.
 - Abby F.
 - Francisco F.
- Ballot to be sent out to faculty to pick top choice

CCF-Porter

- Report card of board of higher education
 - May not be doing
 - Motion was to continue with report card

Policy Committee Update

- Erin and Rodney are representatives
- Will go through Drug Free Campus Policy
- Looking for ideas for policy changes

Ad Hoc Enrollment Courses Compensation committee Update

- Met several times
- General recommendations
 - Overloads don't apply to adjunct faculty
 - Need more research in class scheduling
 - Recommends class caps at 25 for classroom capacity
 - Conduct research on enrollments in fall and spring semester next year for high and low enrollment classes
 - Recommends creating a position to facilitate
 - Director of Academics
- No action was taken on recommendations by faculty senate at this time.

Other-

- Special meeting to be scheduled for assessments
- Mike Porter announced his retiring at the end of the Spring 2019 semester

Amy made a motion to adjourn, seconded by Rodney. Meeting adjourned at 12:57pm.

Respectfully submitted,
Amy Koehler