

# Dakota College at Bottineau Dean's Council



**December 12, 2017 at 8:00 am**

**Present: Larry Brooks, Dr. Migler, Kayla O'Toole, Lisa Mock and Sandy Hageness**

**Not Present: Danny Davis**

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Not available.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	<p>Last Thursday met with Bremer Foundation representative in Minot at the Trinity Nursing location. We will receive notification in February 2018. Williston and CHI staff ready to go with Paramedic program. According to fire department, they have 8 students interested in the program. Larry was asked to serve on the search committee for LRSC Student Services Director – gone today and tomorrow for teaching evals and interviews in Devils.</p> <p>Larry and Dr. Migler met with LRSC and MSU about sharing financial aid services between one of the colleges. Will continue discussions next week.</p> <p>Payroll audit completed, may be a few minor adjustments. Will continue to work on cleaning up the HR files.</p> <p>Kayla – retirement social for Peggy, COLlete and Tim in Student Success from 1-3 today. 6 applications received for Peggy's position, may interview 3. TRiO newsletter came out last week.</p> <p>Community Ed: Holiday baking class tonight. Jewelry making next week.</p> <p>204 registered to take online class, had 97 last year. Number of classes are 414. DC packets received 70 so far for spring.</p> <p>NCEC – still meeting, cannot attend the meeting tomorrow. Larry could attend tomorrow for Kayla.</p> <p>Advisory committee meeting will be held tomorrow for student success center and going to St. John tomorrow for dc registration. And regilon II meeting this week also</p> <p>Online spring photography classes will go to Todd vs Clint.</p>
b. Administrative Affairs / Business Affairs	Mock	
c. NJCAA Mon Dak / Athletics	Davis	
d. Distance Education Council /Distance Ed. and Academic Support Services	O'Toole	
e. Public Affairs Council	Hageness	
f. Chancellor's Cabinet / Dean's Update	Migler	

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		\$'s discussed to be moved for professional development and marketing.
<p>3. Other</p> <ul style="list-style-type: none"> <li>• Envision 2030</li> <li>• Purchasing Procurement</li> </ul>	<p>Migler Migler</p>	<p>Chancellor's cabinet meeting last week – Envision 2030 pillar committees presented. Larry and Dr. Migler presented on Tomorrow's Student. Morphed into what does the classroom look like. – challenges in classroom delivery as we move forward. Representative Anderson scheduled for January 22</p> <p>Safety and Security Officer interviews tomorrow. Received applications for VB/SB/Sports Information Manager position – interviews will be set up, looking for committee for both areas. Facility Services – 2<sup>nd</sup> week of January and 3<sup>rd</sup> week of January. Contract signed. Meeting with Beth later this week since moved Mike to another position – see how this semester goes for Mike. Note: Lowest paid recriter Envision 2030 pillar input requested by Friday. Procurement – Sole Purchase difference... Needs to be documented. Ours is at 2500, follows state board amounts. They are looking at changing the dollar amount.</p> <p><a href="#">Click here for attachments</a></p>
4. Recognition & Celebration	All	Lindsey Green – Clint online students from Minot accepted an internship with Disney Studios.
5. Announcements		