

DCB Staff Senate Meeting Minutes

October 16, 2015 1:00 p.m. ---- Thatcher Hall 2212

Attendees: Heidi Hall, Lisa Anderson, Kevin Evans, Crystal Grenier, Mike O'Toole, Robyn Poitra

Absent: Ashley Pedie

Additional staff present: Matt Keith, Erin Williams

I. Call to order

President Heidi called to order the meeting of the Staff Senate at 1:00 p.m.

II. Old Business

- a) : Discussed bylaws and terms
 - ❖ Conclusion: Lisa Anderson, Crystal Grenier, & Mike O'Toole are currently serving their 1st year term. The other senator's terms will be up in May.
 - Action:
 - Person Responsible:

III. New business

- b) : Election of Officers
 - ❖ Conclusion: Nominations were held.
 - Mike O'Toole was nominated for Vice President. Lisa Anderson made a motion to cease nominations. Seconded by Crystal Grenier. Motion passes.
 - Robyn Poitra was nominated for Secretary/Treasurer. Lisa Anderson made a motion to cease nominations. Seconded by Crystal Grenier. Motion passes.
 - Action:
 - Person Responsible:
- c) : Halloween Activities
 - ❖ Conclusion: We will host a pumpkin decorating contest & costume contest.
 - Action: Heidi Hall will contact Dr. Migler and make sure it is approved. Upon approval, Heidi will contact the appropriate people to coordinate the events.
 - Person Responsible: Heidi Hall & ALL
- d) : Holiday Party
 - ❖ Conclusion: We would like to continue hosting the Holiday party.
 - Action: Heidi Hall will request a meeting with Dr. Migler to discuss the Holiday party. It will then be discussed further at the next meeting.
 - Person Responsible: Heidi Hall & ALL

Minutes submitted by: Heidi Hall

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IV. Adjournment

Meeting adjourned at 1:40 p.m.

Next Meeting: Tuesday, November 3rd, 2015 at 2:00 p.m.