

# Dakota College at Bottineau Dean's Council - Agenda



October 26, 2020 at 8:00 am - Alumni Center

PRESENT: Dr. Jerry Migler, Larry Brooks. Kayla O'Toole, Lisa Mock, Sandy Hageness & Corey Gorder submitted a written report.

Topic	Responsible Party	Discussion/Outcome
1. Guest Department – Foundation	Stevens	Leslie shared that they sent out a large, alumni mailing (6100 alums) last week. The Annual meeting went well. It was held virtually via Pexip last week. They are finishing up a few last things with the auditors. Anticipate the audit to be ready to present to the board in December.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry will be out for a CTE meeting on Thursday, the ND Gen Ed Summit this week and participating in the HLC virtual academy conference. He is finalizing the spring schedule.
b. Administrative Affairs / Business Affairs	Mock	Lisa is working on grant billing and finalizing the Cares Act funding reports. She requested bonding advisor bids and received one from AMCO. This advisor would go out and find the bonding company as required by NDCC. AMCO put in a bid of 1% of the bond which would be \$25,000.
d. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	Kayla is working with Blackboard to get instructional design session scheduled for faculty. We've been approved for digital accessibility training course. It is limited to 50 faculty. Dual credit schedule and online classes are posted. NACEP virtual conference is today and tomorrow for Stacy and Kayla to attend. Dual Credit grant has been submitted. Kayla will be participating in two of the HLC meetings today.

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e. Public Affairs Council	Hageness	Video transcription for State and DCB FBM video is complete. This provides an overview for testimonial use along with video layout. Will be advertising State FBM in the Farm and Ranch guide. Farm and Ranch is also doing a story on the state FBM program. Marketing is updating written materials and videos. News release sent out last week on the national recognition for the Paraprofessional certificate program.
f. Athletics	Gorder	WBB – still shut down due to close contact MBB – practicing as normal M Hockey – green and white game tomorrow and home opener this Friday at home (probably no fans) W Hockey – mostly shut down still due to positive tests and close contact Vball – completed their fall “season” last Friday Softball/baseball – completed fall ball and now working out
h. Chancellor’s Cabinet / Dean’s Update	Migler	HLC verification review is this afternoon. The SBHE agenda was reviewed. A new DCB-FBM instructor position is being advertised in the Williston area. Starting today facemasks are required at all times throughout campus.
3. Other		n/r
4. Recognition & Celebration	All	n/r
5. Announcements	All	COVID-19 testing is this Wednesday from 9am-11am in the gym.