

Dakota College at Bottineau Dean's Council



July 10, 2018 at 8:00 am

Present: Larry Brooks, Kayla O'Toole, Danny Davis, Lisa Mock, Dr. Migler and Sandy Hageness

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Enrollment numbers are higher than last year at this time, matriculation numbers are increasing with an expected increase with pre-registration next week.
2. NDUS & Campus Updates a. Academic and Student Affairs b. Administrative Affairs / Business Affairs c. NJCAA Mon Dak / Athletics d. Distance Education Council/Distance Ed. and Academic Support Services e. Public Affairs Council f. Chancellor's Cabinet / Dean's Update	Brooks Mock Davis O'Toole Hageness Migler	<p>Larry provided an update on the open positions he is involved in hiring. Hiring processes is underway for Biology, History, Math at VCSU, and Campus Nurse. Biology offer was turned down, so will continue to advertise. If someone is not hired this fall; Larry, Angie and Shubham will cover the classes. There are ten applications received for the History instructor. Eight interviews will be conducted between the next few weeks. Student Health Nurse has three strong applicants. Admissions Counselor applicants will be interviewed between the next few weeks. A few are also interested in the Men's Baseball coaching position.</p> <p>Resignation received from Billie Joe Shae. She and her husband are moving to Fargo. A former instructor is interested in covering her accounts in the interim.</p> <p>Lisa is working on finalizing end of the year reports. She indicated that procurement training may need to be conducted this fall.</p> <p>Danny is conducting a formal baseball coach interview tomorrow with a local candidate. The VB/SB coach contract will be issued Kayla reported on the distance education directors meeting at Fargo. Identified some activities we will need to incorporate into our processes as a number of course review activities that we are doing that are ahead of some of the other colleges.</p>
3. Other <ul style="list-style-type: none"> • Contracts/salary letters questions? 		

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<ul style="list-style-type: none"> • SBHE Board Meeting/Retreat Update 	Migler	<p>Discussion about whether there were any questions about the recently issues contracts or salary letters. Due to workload and market factors, there will need to be some adjustments made in certain areas.</p> <p>Discussion about the SBHE decision to provide a needs-based budget to the Governor's office. DCB's two capital projects made the cut and will be forwarded to the legislature for consideration.</p>
4. Recognition & Celebration	All	To Scott Johnson for being accepted on the North Dakota ACT Standards Setting 2017-18 review panel.
5. Announcements	All	