

# Dakota College at Bottineau Dean's Council



December 12, 2018 - Dean's Suite

Present: Dr. Migler, Larry Brooks, Danny Davis, Lisa Mock, Kayla O'Toole and Sandy Hageness

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Spring and fall enrollment continues to increase. There are just over 20 students registered for spring orientation.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry will be out of the office on Friday and Monday. He had a visit with Trinity Health and Minot Ambulance folks last week. Trinity is looking for two-year or certificate programs for surgical tech, respiratory tech and HIM. The Paramedic Advisory meeting went well. The Academic Standards committee will be reviewing student status.
b. Administrative Affairs / Business Affairs	Mock	Lisa attended procurement training last week. DCB has an advisor to reference in the process. She met with Holly and Keith to identify the use of final grant dollars. Also, met with Marc LaCroix to review baseball budget. The room and board fee guidelines have been received. There will be a grant audit in January.
c. NJCAA Mon Dak / Athletics	Davis	Men's basketball split last weekend and women lost two. The next games will be January 4 <sup>th</sup> . Hockey lost to WSC x2 last week. The new ranking will come out this week, they were ranked 5 <sup>th</sup> last week. The search for an athletic trainer continues. Using Bottineau Ambulance for home games. DCB added half of the signing bonus along with Trinity Health for a two-year commitment from an athletic trainer.
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	TRiO is in process of writing a renewal grant. Zahra is working with the library to set up a study/testing area in the back of the library. The last class for community ed is "Fear of Public Speaking Class". Kayla is working on the spring schedule.

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<p>e. Public Affairs Council</p> <p>f. Chancellor's Cabinet / Dean's Update</p>	<p>Hageness</p> <p>Migler</p>	<p>There are 185 students registered for at least one online class. Patti Heisler has been hired as a new BADM online instructor. There are 110 dual credit packets received.</p> <p>Kayla attended NCEC last week. There is an NCEC conference in Rugby over Martin Luther King Day that she will invite instructors to. There is a new study out called e-sports that is very popular with students. Kayla will be in St. John this week and at the Minot Region II transition meeting tomorrow.</p> <p>Ads have started on cable network and will be running on streaming devices next week. Postcards will be sent to schools for the CTE programs and Minot, Valley City programs.</p> <p>Sandy and Beth attended a strategic enrollment planning session last week. Will follow up on a historical enrollment study. Radio ads will be run in the Langdon area over the holiday season.</p> <p>Foundation Director interviews are complete. Will likely make an offer the end of this week, contingent on reference checks.</p> <p>The part time security position remains open.</p> <p>Dr. Migler and Larry will be meeting with Minot and Bottineau area legislators along with Minot State representatives next week.</p> <p>SBHE had the ag program on the consent agenda and it was approved. SD is offer ND students in-state tuition which became a discussion at the SBHE meeting. Discussion at the SBHE was tabled to a special meeting to be held later in the month.</p>
<p>3. Other</p> <ul style="list-style-type: none"> <li>• Governor's Budget Recommendation</li> <li>• Salary Recommendations</li> </ul>	<p>Migler</p>	<p><a href="#">Click here for attachments</a></p> <p>The governor's budget was discussed. There is a state budget meeting next week to identify how it will be laid out.</p> <p>A salary recommendation came from the Staff and Faculty Senates for review. Upon discussion it was agreed to use \$75,000 for increases</p>

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<ul style="list-style-type: none"> <li>• DC Meeting time – Spring Semester</li>   <li>• Ambulance calls to campus – who should be notified?</li> </ul>	<p>Brooks</p> <p>Migler</p>	<p>and \$25,000 for market adjustments for the remainder of this fiscal year. Larry does not have class on Tuesday mornings during the next semester. It was decided to move Dean's council back to Tuesday mornings at 8:00 am.</p> <p>Discussion was held no how to handle ambulance calls on campus. For example, when one is called, who should be notified and how should they be alerted. This will be put on the agenda for the next meeting.</p>
<p>4. Recognition &amp; Celebration</p>	<p>All</p>	
<p>5. Announcements</p>	<p>All</p>	