

Dakota College at Bottineau Dean's Council

October 3, 2017 at 8:00 am

Present: Dr. Migler, Larry Brooks, Kayla O'Toole, Lisa Mock, Danny Davis and Sandy Hageness

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Applications received report shared. To date (for fall 2017) 276 applications received. This does not include early entry. Larry will check on adding this to the tracking.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry reported that the CTE – OCR compliance review will be this week, October 4 & 5 th . Larry has a joint AAC/SAC meeting next week (10-10) so will be out of the office. Thursday, October 19 th is Preview Day. Leisha Lunnie hired for the Registrar position, scheduled to start October 16. Larry provided a brief update on the SBHE meeting.
b. Administrative Affairs / Business Affairs	Mock	Lisa reported that she is finalizing the EADA report. Discussion held on posting it by October 15 th on our web site. She finalized the FISAP with Val. Working on uploads for the auditors and sole-source purchases report. Foundation report hasn't been submitted, she is waiting for Lervik/Johnson to complete the report. Discussion held on key request received for a student. Dr. Migler will review the request.
c. NJCAA Mon Dak / Athletics	Davis	Dan reported that VB won over the weekend. They are home this week and travel to CA later in the week for a game. FB is 4/1, if win game this Saturday vs NDSCS we will be first place in the division. Homecoming is next week.
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	Kayla shared TRiO information. They are completing plans to be on the MiSU campus. Nathan Biggerstaff is lead to the HLC Persistence Academy. October Community Ed events finalized: Car Care class and spooking painting class. Distance Education meeting is next Tuesday. Blackboard online updates in progress with the Campus committee. There is Blackboard training tomorrow on creating templates. There is a User Group meeting for Blackboard next week. There are five early entry students left to finalize enrollment.

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e. Public Affairs Council	Hageness	There will be a Homecoming ad printed in the Courant. Michelle and a couple of students are on the radio tomorrow to invite folks to participate in Homecoming week events. Sandy is working on testimonial ads for some of the CTE programs: wildlife, AHP, Photo and transfer programs. A news release went out this week for Medical Assistant program being the 2nd most affordable online medical assistant program through Senior Education. Next week a release will be submitted for the new lay out of the photography program and introducing Leslie as the studio manager. Campus Nurse and Housing Director is putting together an event for students, which will introduce them to real-life consequences in an illegal situation. The Family Crisis Center will be on campus to oversee the event in November.
f. Chancellor's Cabinet / Dean's Update	Migler	Amy Koehler started today as ECH Small Farm Technical Assistant. Jessica Marshall will start next week in the College Farm Manager position. Mike Baier plans to be here through the middle of October to assist with the transition. Physical Plant will be looking at options for campus cleaning.
3. Other a. Assessment Day – October 9 b. EADA Report		Assessment Day was confirmed as October 9 th . Larry and Mike are working on the schedule and will provide appropriate notifications. EADA report discussed under Lisa's report. She and Dan Davis will identify where to post the EADA report on the web site.
4. Recognition & Celebration	All	Received the CREAM grant for another year. Harmony Richman has agreed to head up this program. ND Game and Fish approved grant dollars toward a study conducted by Shubham Datta.
5. Announcements	All	Career Day at Carrington is Monday, October 9 th . Many of the CTE faculty will be attending.