

# Dakota College at Bottineau Dean's Council / Budget Team Meeting



**DATE:** July 5 at 8:00 am - McMaster

**Meeting Objectives:** To conduct the business of the campus

Meeting Agenda - Topic	A/I	Responsible Party	Discussion/Outcome
<b>1. Enrollment</b>	I		Appears as though class registration is completed later. May want to consider registering for classes upon admission. This will help will class planning.
<b>2. NDUS &amp; Campus Reports</b>	I		
<b>a. Academic Affairs</b>		Brooks	McKenzie County Hospital – Med Assistant Co-hart as early as this fall. Fish & Wildlife search down has two interviews to complete and will make a decision.
<b>b. Administrative Affairs / Business Affairs</b>		Pfeifer	Several reports due this week.
<b>c. NJCAA Mon Dak / Athletics</b>			Interviews for the AD position (4 applicants) are scheduled for Wednesday, July 13 <sup>th</sup> . Search Committee consists of Dr. Migler, Larry Brooks, Dennis Lagasse and Brock Lemon.
<b>d. Chancellor's Cabinet / Dean's Update</b>		Migler	Board Executive Session held last week to review President's annual evaluations.
<b>e. Distance Education Council/Distance Ed. and Academic Support Services</b>		O'Toole	Apple grant final report is due 90 days after June 30 <sup>th</sup> . Kayla has moved her office to Thatcher 203. Heidi will be move desk next week. Distance Ed meeting out of town Thursday and Friday this week and on vacation next week.
<b>f. Public Affairs Council / Marketing</b>		Hageness	This week's radio interview is with Dr. Shirley. Next week Gary Albrightson is scheduled to share transfer program information.
<b>3. Other</b>			Physical Plant cleaning schedule ahead of schedule. Mead and Molberg Halls complete. Thatcher Hall is next on the schedule.  NSC construction update meeting will be held tomorrow.

			<p>SPOL meeting next week.</p> <p>Contracts were sent out June 30<sup>th</sup>. There are a few left to complete. First draft went out to staff entitled "Contract for Employment" instead of "Notification of Salary". New agreements have been sent</p> <p>Budget meeting today at 1:30.</p>
<b>4. Recognition / Celebrations</b>	I	All	
<b>5. Announcements</b>	I	All	