

# Dakota College at Bottineau

## Dean's Council Minutes



June 8, 2020 at 8:00 am - Alumni Center

PRESENT: Dr. Migler, Lisa Mock, Kayla O'Toole, Larry Brooks, Corey Gorder and Sandy Hageness

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	<p>Reviewed enrollment applications received as of June 5, 2020. Applications received are down noticeably from last year at this time.</p> <p>The number of matriculated is down as well with the enrolled status the same as last year at this time.</p> <p>Admissions is working on additional recruitment and enrollment through direct calls. Dorm staging is underway with tours both virtually and on campus available. Summer orientation is scheduled for June 26<sup>th</sup> on campus.</p>
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry will be gone on Friday. Danielle is working on identifying room capacity for classes this fall to allow social distancing. WSC student counselor has resigned. Corey is working on a proposal to have an intern on board to assist between LRSC, DCB and WSC.
b. Administrative Affairs / Business Affairs	Mock	Lisa is working on the CTE submission for Carl Perkins billing. The final budget for CTE funding is due for next year. She is also working on budget submission for DCB new fiscal year 2020-21. It is due June 16 <sup>th</sup> .
d. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	Kayla is reviewing the process for fitness passes. Online classes started yesterday. Ally training is under way for Blackboard ADA accessibility. This summer there are 189 students registered for online classes. This is down 26 students from last year, but there may still be additional enrollments this week. Dual Credit meeting will be held to review the NDUS policy. Kayla attended an NCEC meeting last week. She is on the radio this week to promote the LEAP Beyond program.
e. Public Affairs Council	Hageness	

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<p>f. Athletics</p> <p>h. Chancellor's Cabinet / Dean's Update</p>	<p>Gorder</p> <p>Migler</p>	<p>Promote DCB under a new messaging campaign – Explore DCB Fall Opening through all media sources, radio, online, cable, search, mailings. There is a new page on our website which replaces the COVID-19 page that addresses re-opening. The Marketing committee is looking at virtual tour opportunities. Have found that during the campus closure, this is an area that could use some upgrading. Had a marketing meeting with FBM yesterday. It went well – discussed prospective client patterns, sources. Will review a proposal along with time frame over the next few weeks. Will be working on in-service topics this week to get things started. The weight room is cleaned up and re-opened. Reed Loucks, Women's Hockey coach can now travel to ND from Canada. He will come to campus over the next few weeks.</p> <p>Chancellor's Cabinet meeting is this week along. There will also be a meeting of the presidents from the smaller campuses to discuss fall re-opening. There will be additional moves on campus. HR will be moving to Student Services and Security is moving to Mead Hall.</p>
<p>3. Other</p>		<p>NSC is in the middle of renovations. Offices may be relocated to work through the summer.</p>
<p>4. Recognition &amp; Celebration</p>	<p>All</p>	<p>Angie just held a Natural Resource camp last week. There were 5 participants. The camp went very well, and Angie is commended for her work in leading this activity.</p>
<p>5. Announcements</p>	<p>All</p>	<p>n/r</p>