

# Dakota College at Bottineau Dean's Council



**September 17 at 8:00 am**

**Present: Lisa Mock, Kayla O'Toole, Larry Brooks, Danny Davis, Sandy Hageness and Dr. Migler**

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Tentative overall enrollment is 982 students. This is up from last year and some of the FBM students have not been entered.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry met with businesses and members of the community interested in supporting an agricultural program at DCB. Stage one for an ag program will be submitted to Academic Committee with a proposal to start fall 2018. Larry will be at VCSU Tuesday through Thursday conducting evaluations. CTE advisory committee appreciation dinner and first meetings will be held on Tuesday, September 18 <sup>th</sup> .
b. Administrative Affairs / Business Affairs	Mock	Lisa reported that the CTE final budgets are submitted. Williston and Nueta Hidatsa Sahnish College have been added. Fire inspection will be held in the dorms tomorrow at 9am. Controllers meeting on Wednesday, over phone. Lisa has completed the FISAP for financial aid reporting. She is helping the Foundation with audit information. The new auditor is asking for items not requested in the past. An extension has been granted - State auditor and System Office both approved it. EADA reporting will start this week. Several grants will be completed this September, so Lisa will be doing a clean-up.
c. NJCAA Mon Dak / Athletics	Davis	Dan – VB went one and four last week, lost to LRSC, and over weekend lost to BSC and NDSCS. This week's schedule has football at home vs Ridgewater College on Saturday at noon. Lost 38-33 last Saturday, had a 20 point deficit and came back. Volleyball is on the road this week as well as softball playing at Mayville on Tuesday. Region 13 meetings are today, conducted over the web.
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	

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<p>e. Public Affairs Council</p> <p>f. Chancellor's Cabinet / Dean's Update</p>	<p>Hageness</p> <p>Migler</p>	<p>The Student Success Center has been coordinating student activity events with the Diversity Committee. Blumen will be implemented this week. TRiO has been approved to take 150 students.</p> <p>Sign language class enrollment is down with only two students. Lego lab sold out, so will do extra sessions next spring. Kayla is advertising the remaining classes. She was on the radio and will get advertising in the newspaper.</p> <p>Fall enrollment for on-line students is 489, last fall total 324 students enrolled. The dual credit is 303, last fall was 249. Kayla is working on getting the spring schedule ready. She and Whitley will go to schools who want help for spring registration. She is also putting together a policy-procedure for all high schools to have. Whitney at EDC is working on an excellence campaign with Kayla. The Distance Ed/Special Ops Advisory meeting is this Tuesday.</p> <p>This week's radio interview will be with two returning students, Abbey Franklin and Quinn Billaney.</p> <p>There are three interviews scheduled for the FBM instructor position tomorrow in Minot.</p> <p>Physical Plant has hired Charlene Dubois who started a few weeks ago in the custodial supervisor position. Alvis Beckman is still out for medical leave. Interviews complete for a physical plant worker, offer to be made this week. Foundation Director interviews complete, Dr. Migler is meeting with the finalist today along with the Foundation President and outgoing president.</p> <p>Dr. Migler will be in Minot tomorrow, for FBM interviews and on Wednesday for the Minot State Cabinet meeting in the morning. He is also attending University System meetings in Bismarck on Thursday. The Governor is tentatively scheduled to visit campus on October 4<sup>th</sup>.</p>

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3. Campus Forum		The Campus Forum will be held on Wednesday – first one of the year. Larry, Dan and Lisa will not be available.
4. Recognition & Celebration	All	May be an announcement today for a major grant over \$280,000 from USDA. Will be official once the Secretary of Agriculture announces it.
5. Announcements	All	Release will be made on enrollment this week. May exceed enrollment from last fall by more than 70 students.