



# Course Proposal Form

Person Submitting Proposal:

Date Submitting:

## Type of Request

New Course

Course Change

Temporary Course

Course Deletion

## Complete if New or Temporary Course (\*must include syllabus)

Course Prefix	Course Number	Course Title (30 Characters Max)	Course Credits
Course Description			
In which existing program(s) will this course be required?:			
Is this course part of a developing program which will be presented later? (If yes, please explain)			
asdf			
Will a request be submitted to include this course as a general education course?			
What type of grading will be used? <input type="checkbox"/> Letter (A,B,C,D,F) <input type="checkbox"/> Satisfactory/Unsatisfactory			

## Complete if Course Change

	Present	Proposed
Course Prefix		
Course Number		
Course Title (30 Characters Max)		
Course Credits		
Grading Basis	<input type="checkbox"/> Letter (A,B,C,D,F) <input type="checkbox"/> Satisfactory/Unsatisfactory	<input type="checkbox"/> Letter (A,B,C,D,F) <input type="checkbox"/> Satisfactory/Unsatisfactory
Course Description		

Rationale for Change

**Complete if Course Deletion**

Course Prefix

Course Number

Course Title (30 Characters Max)

Rationale for Deletion

**Effect on Resources**

What effect will this course have on faculty teaching load?

What additional resources will be required (i.e., equipment, personnel, software, library materials, facilities, etc.)?

**Scheduling Logistics**

During which semester/year will this course first be taught?

During which day(s) of the week will the course be taught?

During what time(s) of the day will the course be taught?

**Curriculum Committee Recommendation**

Approve

Do not approve

**Approvals**

Associate Dean for Academic Affairs

Date

Curriculum Committee Chair

Date

Faculty Senate Chair

Date

Campus Dean

Date