

Dakota College at Bottineau Dean's Council - Minutes



September 9, 2020 at 8:00 am - Alumni Center & Teams

Present: Larry Brooks, Kayla O'Toole, Corey Gorder, Sandy Hageness, and via Teams Dr. Migler and Lisa Mock

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Larry handed out a headcount and FTE Enrollment report. As of September 7, 2020, the headcount was 999 with 318 full time and 681 part time enrolled students. FTE headcount is down about 40-45.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry shared that he has a lot of meetings this week. He will be in Minot on Monday.
b. Administrative Affairs / Business Affairs	Mock	Lisa reported that the Bookstore will have limited hours as Janeen will be out for a period of time. Lisa A and Judy are out of the office today for personal reasons. Student Financial Aid checks are scheduled to be cut tomorrow, although may not be ready as housing charges are not accurate. In addition, there are over 200 manual adjustments that need to be made to the tuition model.
d. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	Kayla reported there are just under 50 dual credit students left to enroll because they need to complete a task within the process. She and Laura have re-written job descriptions in lieu of the TRiO grant not being funded. This will provide discussion for a transition within the Student Success Center.
e. Public Affairs Council	Hageness	Sandy shared that KMOT was on campus last week. They covered stories on fall opening, photography studio renovation and International students/faculty. All have been tagged on the DCB FB page. They may be back this week to cover the small unarmed aircraft systems class.
f. Athletics	Gorder	Corey shared that athletics has a couple of representatives for each team to be the voice of the team to assure things are going well. Practices will continue and athletes will be encouraged to test at the next COVID-19 event.

