

Dakota College at Bottineau

Dean's Council – Minutes

September 15, 2020



Present: Lisa Mock, Corey Gorder and Dr. Migler via Teams, Larry Brooks, Kayla O'Toole and Sandy Hageness in the Alumni Center

Topic	Responsible Party	Discussion/Outcome
1. NDUS & Campus Updates a. Academic and Student Affairs	Brooks	Larry provided the enrollment numbers for fall 2020. Even though enrollment is up overall, the FT enrollment is down from last year at this time. Temperature kiosks have been installed. Mirror devices will be set up this week. Upon setup completion, Larry will provide an email update to all. Larry met with Trinity Health and they have allocated an FTE to coordinate clinical and specialty clinic schedules. The DCB Paramedic program is looking at becoming American Heart Training certified so they can provide PALS certification.
b. Administrative Affairs / Business Affairs	Mock	Business Office is working on issues with the student dorm occupancy list. Lisa will forward to Dr. Migler to work with Housing. There is a budget finance meeting today. She is working on Auditor requests.
d. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	Tutors have been lined up in Student Success Center. Community Ed calendar has been updated online, offering the Ed-to-go programs. Kayla attended two meetings last week for Black Board. Looking into ADA accessible creative option for the \$5,000 instruction design offered. Dual Credit enrollment is at 432 with about 30 left to be entered from about 6-7 schools.
e. Public Affairs Council	Hageness	Working on proposal for the 2020-21 year, reviewing video, materials etc. Preparing for a video shoot next week. This week is State Employee Appreciation week, events planed and promoted on campus.
	Gorder	

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<p>f. Athletics</p> <p>h. Chancellor's Cabinet / Dean's Update</p>	<p>Migler</p>	<p>There were 154 folks who tested yesterday. Athletes have been informed if they do not test, they will not be able to participate in their sport. Softball plays at LRSC this weekend. The bus is out of order, working on issue.</p> <p>Dr. Migler shared that the next testing event will be Friday, September 25. Working out the details with Nursing.</p> <p>Dr. Migler will be presenting to the Minot Area Development Council to get funding for the CTE building in Minot.</p> <p>HLC visit is scheduled for October 26 and 27. He is working on the follow-up reports.</p> <p>SBHE has a budget finance meeting today. He has a regular meeting with State for COVID updates.</p>
<p>2. Other</p> <p>a. Emergency Risk Management (ERM)</p> <p>b. Dean's Council Meeting Conflict 9/22</p> <p>c.</p>	<p>Migler</p>	<p>Click Here for Attachments</p> <p>Dr. Migler reviewed the ERM risks with the Council. Members will review the recommendations and finalize at next week's meeting.</p> <p>Dean's Council meeting will be held on Monday's at 8:00 am the remainder of the semester.</p>
<p>3. Recognition & Celebration</p>	<p>All</p>	<p>Stacy received flowers from the New England High School for her assistance and dedication to the Dual Credit program.</p>
<p>4. Announcements</p>	<p>All</p>	<p>Window at Thatcher Hall – door 2 will be decorated for the Chamber Fall Festival.</p>