

# Dakota College at Bottineau Dean's Council - Minutes



July 21, 2020 at 8:00 am - Alumni Center

PRESENT: Larry Brooks, Sandy Hageness, Kayla O'Toole, Dr. Migler, Lisa Mock and Corey Gorder

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	The applications received for fall is down. Although matriculated and enrolled is on par with last year.
2. NDUS & Campus Updates a. Academic and Student Affairs	Brooks	Larry is working on adjunct contract request fall semester. He is finalizing the class schedules based on room capacity. The Nurse Pinning ceremony was held last week. They had about 70 folks attend. It took just under an hour to lay down the floor mats for half of the gym and set up the chairs in the gym with 5-8 people helping. The Student Nurse position remains to be vacant with no applications received. The Admission Counselor position also remains open. There are a few leads on an Admission Counselor applicant. Marc Wachtfogel (HR) has resigned, his last day is Friday, July 24.
b. Administrative Affairs / Business Affairs	Mock	NDUS is looking at putting in additional dollars for scholarship dollars. The State has \$300 million of the Coronavirus Relief Fund (CRF) to allocate. We have put in a request for \$970,000 in round two of this request. The request includes classroom technology updates and an update to the HVAC campus wide along with other miscellaneous items. The requests will go to OMB first and then will go to the Governor's for review and decision. Lisa noted that next year's CTE budget has been approved along with the FBM positions. Waiting on approvals on the Perkins funds. Perkins and CTE billings have been completed for the 2020 year. She is working on year-end items and auditor requests.
d. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	Last week Kayla sent the community fitness pass and disclaimer to the attorney for review. She will start putting together packets as folks join this fall. Photos will be taken this week to promote the program. The Ally pilot program will be done this Friday. She will provide a presentation to Dean's Council for awareness. Kayla is attending

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<p>e. Public Affairs Council</p>	<p>Hageness</p>	<p>Blackboard World virtual conference today. Educational Summit is today as well. The enrollment for online courses is trending the same as last year. Dual Credit contacts are being maintained as K-12 schools are working out their school year. She will be out Thursday afternoon. She has submitted requests to Lisa for CRF which includes hybrid class planning and lap top purchasing for online students. Kayla will participate in IT interviews this week.</p> <p>The Marketing Committee is working on updating the campus map located outside of Thatcher Hall. This in turn will also work on our web site to provide a virtual tour. Working through the steps to create a page with the map, photos, video, 360 photos instead of using a vendor. This saves the College about \$4,000/year. Continue to work on FAQ's for the fall opening page on the web site. PAC met yesterday. There are marketing dollars available for NDUS to promote safe opening for the campuses in ND. They are also working on setting up testing sites within each University System campus community prior to school starting.</p>
<p>f. Athletics</p>	<p>Gorder</p>	<p>Corey is getting season updates out to athletes. This information will go on our web site as well. Discussion held on fall opening.</p>
<p>h. Chancellor's Cabinet / Dean's Update</p>	<p>Migler</p>	<p>Dr. Migler attended the Governor's Strategy meeting and presented information on academic programs, foundation projects, renovations/expansions. It focused on growing nursing and creating a plan for rural health education and the CTE opportunity in Minot.</p> <p>The primary focus at the SBHE meeting to be held on Thursday is the re-opening plan for the campuses in ND. There is discussion within the NDUS re-opening task forces for campuses to implement face mask requirements this fall. There is discussion at the state level for an exemption to the quarantine period for Canadian students.</p>

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		<p>Dr. Migler attended a CTE center meeting in Minot. Ongoing discussion are in place with Trinity Health regarding the purchase of a building for the CTE center. Discussions also being held on how to proceed without using resiliency funds for the purchase. Looking into options.</p> <p>With all of the changes in Title IX training , we are looking at a way to provide it online as there will be a cost associated with it.</p> <p>Housing will try to organize the dorms by athletic teams keeping them in pods. Re-opening plans need to be accurate and timely. Discussion was held on what the number of cases would move the campus to switch to delivery. Discussion also held on staggering start dates, and the spring calendar.</p>
<p>3. Other</p> <ul style="list-style-type: none"> <li>• Re-opening Questions, Smart Restart</li> </ul>	Migler	<p><a href="#">Click Here for Attachments</a></p>
4. Recognition & Celebration	All	n/r
5. Announcements	All	n/r