

Dakota College at Bottineau Dean's Council



DATE: November 1, 2016 at 8:00 am – Dean's Suite

PRESENT: Dan Davis, Larry Brooks, Kayla O'Toole, Jerry Migler and Sandy Hageness

Meeting Agenda - Topic	Resp Party	Discussion/Outcome
1. NDUS & Campus Reports		
a. Academic and Student Affairs	Brooks	Larry attended the Gen Ed Course Summit. ND Gen Ed is proposing to amend the State Board Policy for an alternative Gen Ed package. There is a course reconfiguration in place in preparation for Accu Placer changes in that Developmental Math will change to two 3 credit classes. There is a Math Track meet on campus this week, Thursday. Larry will be in Minot on Friday conducting teacher observations. Due to data inconsistencies, the State is reviewing the Faculty Sick Leave policy.
b. Administrative Affairs / Business Affairs	Migler	Three interviews have been conducted for the Business Manager position. A decision will be made upon reference checks. It is anticipated this position will have someone in place by December 1.
c. NJCAA Mon Dak / Athletics	Davis	Hockey had a good weekend. They play ND State this coming weekend. It is their last home game until mid-January. Basketball is at TMCC this week and they are hosting the Thom Classic this weekend. Dan will be attending MCAC conference meetings in St. Cloud next week, Monday (11-7). He has started the football recruitment process throughout the Midwestern states.
d. Chancellor's Cabinet / Dean's Update	Migler	Chancellor's agenda has been distributed to Dean's Council. The proposed certificate program will be presented to NCEC this week.
e. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	City of Bottineau retail group hosted a Trunk or Treat event on Halloween night and it was a success. They will be hosting a Winter Festival as well. Student Success Center held a Halloween party for the students on Halloween night and it was also successful. Community Ed has wreath and painting classes scheduled. They are all filled through December.

<p>f. Public Affairs Council</p>	<p>Hageness</p>	<p>Kayla will be receiving more information on Black Board transition with the next few weeks.</p> <p>The Bank of North Dakota (BND) has received funding to continue the Dual Credit Assistance program for low income students. All eligible students who previously submitted an application will receive an approval notice in the mail. Students who have not yet applied are encouraged to submit an application for fall and/or spring classes.</p> <p>Kayla will be out of the office tomorrow attending the NCEC meeting in Minot. She is also out Thursday and Friday attending Disability Council meetings in Bismarck.</p> <p>Community College Initiative is working on a survey to parents and students to identify success with the campaign. This information will be used to present a report at the Legislative session. Horticulture program was on the KXMC news last week and covered in the Minot Daily News. Marketing committee is proposing a content management system to manage the athletic portion of the web site. Radio Live Breaks continue with AHP scheduled this week.</p>
<p>2. Other - Starfish</p>	<p>Laura Halvorson</p>	<p>Laura provided an update on Starfish. Overall faculty and advisors are liking it. The notifications between faculty and advisors is going well. A challenge is to get the students to use the e-mail system to communicate. They continue to encourage everyone to use more to increase student successes. This year the State provided funding and it was understood that they would continue to fund provided the campuses were using it. Starfish cautioned us that there may be a charge for campuses at about \$17,000/year for the basic package.</p> <p>There have been requests to have offices closed the day after Thanksgiving. Preference is to have at least one rep in each office over the holidays when the campus is open.</p> <p>Dorms are not open over the Christmas break. Discussion was held as to whether this could be an option. It was communicated that the Norway House has provided extended stay discounts for students during this time.</p>

3. Recognition / Celebrations	All	Stephanie and Holly have been successful in obtaining a Humanities Council grant for the Book Read program. This will fund a lexicon poster project and bring the book author to DCB.
4. Announcements	All	Taylor Hewson has been named MONDAK All Conference VB team. We are waiting on the football team announcement.