Hello DCB students and welcome to the wonders of online library research!

Please follow the instructions below to see how to access DCB Online Library Resources such as *Films on Demand*, as well as the online journal databases *EBSCO Academic Search Premier* and *JSTOR*.

1. To begin, you will need to know your student number, sometimes referred to as your EMPL ID number. If you do not know this number, check your student ID, contact student services or a librarian. DCB Library has two full-time librarians. Contact information is below:
   
   a. Terri Hauge:
      i. Tel. 701-228-5425
      ii. Email: terri.hauge@dakotacollege.edu
   
   b. Hattie Albertson:
      i. Tel. 701-228-5454
      ii. Email: hattie.c.albertson@dakotacollege.edu

2. After you know your student information, which will be used to log in, you are ready to go online. The DCB Website can be found at: [https://www.dakotacollege.edu/](https://www.dakotacollege.edu/)

Once you get there you will see the screen below. Notice the arrow indicating where to click to take you to the DCB Library Website.

3. The Library website has a wealth of information that may be useful to you. For now, we will just focus on finding articles to support research in your classes. We are going to click the Online Library Resources tab. See the screen on the following page:
4. This page contains all of the databases that you have access to at DCB. It also has the link for Films on Demand. Films on Demand is available on this page or as an app for your cellphone. As is also mentioned on the screenshot below – the login information for Films on Demand is:

Username: dakotastate
Password: bottineau

5. Continue scrolling down on this page and you will see categories to the left. As you move down, go to Journals and Magazines. This is where you will find the majority of databases for general searching. (Browse this page and take a look at the other categories, too! The “Nursing” section can be especially helpful.) To begin, we will take a look at EBSCO Academic Search Premier, followed by JSTOR. These are the two most commonly used options available. See screenshot below:
If you are working off-campus, at some point you will be taken to an ODIN (Online Dakota Information Network) log in page. Follow the instructions on the screenshot below:

*If you do not know your EMPL number contact the Student Services office or one of the librarians for assistance.

6. Once you are in EBSCO, you can select limiters and begin your search.
Notice you can select HTML or PDF.
Once you have selected a title you can print from here. Also, take note of the options in the left column.

7. Below is a look at the JSTOR database.

You will also want to use Advanced Search to select limiters here.
And select a title of interest.

And that’s it!

Please be in contact with your instructor regarding topic selection. He or she can guide you and help you expand or narrow your focus. It may be easiest to make your selection as you browse possible options. Shape your final topic based on what you uncover in your search for potential source material. Of course, if you need any assistance, reach out to a DCB librarian. We are here to help you!

Happy searching and have a wonderful semester!