

**MEETING: Staff Senate Minutes**

**DATE:** 05/15/2020

**TIME:** 9:30 a.m. CST

**LOCATION:** Teams

**Senators:** Heidi Hauf (President) Laura Halvorson (Ex Officio), JaLee Lynnes (Vice President), Mike O’Toole (Secretary) Denise Schroeter, Charlene DuBois, Carissa Pollman, Indrani Sasmal, Heather Vestre (Absent: Stacy Allard)

**Additional Staff Present:** Dr. Migler, Lisa Anderson, Beth MacDonald, Ashley Pedie, Leslie Stevens, Craig Buxton, Melissa Brudwick, Danielle Clemenson, Carolyn Rygg

<b>TOPIC</b>	<b>DISCUSSIONS</b>	<b>DECISIONS</b>
<ul style="list-style-type: none"><li>• <b>Called to Order</b></li></ul>		<b>Called to order at 9:31am</b>
<ul style="list-style-type: none"><li>• <b>Approve Minutes</b></li></ul>	<b>Minutes from 04/17/2020</b>	Amend senator terms to state start of AY 2020 <b>Motion:</b> Mike O’Toole <b>Second:</b> Jalee Lynnes <b>Motion carried</b>
<ul style="list-style-type: none"><li>• <b>Dean’s Updates</b></li></ul>	<b>Update from Dr. Migler</b>	<ul style="list-style-type: none"><li>• Dr. Migler extended thanks to all for continued work/effort during this time of the Covid pandemic.</li><li>• Reminder to participate in attending the virtual graduation this afternoon</li><li>• Updates and communication on how we will proceed for Fall 2020 semester will continue to be ongoing</li><li>• End of Year budget is underway</li><li>• Salary Committee will be meeting soon</li></ul>

<ul style="list-style-type: none"> <li>• <b>Old Business</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Welcome New Senators</b></li> <li>• <b>Staff Senate Scholarship</b></li> </ul>	<ul style="list-style-type: none"> <li>• Heidi extended a “Welcome” to our new Senators: Carissa Pollman, Indrani Sasmal, Stacy Allard and Heather Vestre</li> <li>• Leslie Stevens provided info on how to proceed with process for selecting scholarship recipient – Leslie will send info to Heidi</li> <li>• Laura provided clarification that the recipient is to be an Online, full-time student and the scholarship award is for \$500 (\$250 per semester)</li> </ul>
<ul style="list-style-type: none"> <li>• <b>New Business</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Graduation</b></li> <li>• <b>State Staff Senate Update</b></li> <li>• <b>Review of By-Laws</b></li> <li>• <b>Virtual Coffee Break/Recipe Sharing</b></li> </ul>	<ul style="list-style-type: none"> <li>• Heidi encouraged all to participate in viewing the virtual graduation</li> <li>• Heidi provided update of topics being discussed within NDSSS (Impacts of Covid, Furloughs, and Parking Permits)</li> <li>• June face-to-face NDSSS meeting has been moved to a Pexip meeting, due to ongoing concerns with Covid</li> <li>• NDSSS website is being redesigned and campuses have been asked to provide some pictures</li> <li>• DCB Staff Senate By-Laws were reviewed/revised last year, but Senators were asked to review and if there is need for By-Laws committee to review/revise it should be brought to attention at our next scheduled meeting</li> <li>• Heidi suggested a “Virtual Coffee Break” be held with the theme of “Recipe Sharing” – All thought this</li> </ul>

		<p>was a great idea and way to keep us connected.</p> <ul style="list-style-type: none"> <li>• First Virtual Coffee Break will be held May 27<sup>th</sup> at 10am</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Other</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Gym Floor/Vendor Show</b></li> </ul>	<ul style="list-style-type: none"> <li>• Charlene mentioned concern about needing to cover the Gym floor for the Vendor show, as it has recently been refinished.</li> <li>• Lisa Anderson will check with Corey Gorder on status of a tarp/cover that has been ordered for covering the gym floor</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Next Meeting dates:</b></li> </ul>	<b>06/18/2020</b>	<ul style="list-style-type: none"> <li>• Meeting will continue at 9:30 am, but be moved to Thursday for Summer term.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Adjournment</b></li> </ul>		<p><b>Motion:</b> JaLee Lynnes  <b>Second:</b> Indrani Sasmal  <b>Motion carried</b>  <b>Adjourned at 10:02am</b></p>

