

**Members Present:** Keri Keith, Tracy Chisholm, Larry Brooks, Mike Porter, Dr. Zahra Moss, Ashley Pedie, Dr. Paul Boone, Rodney Armstrong, Joanne Vandal, Kayla O'Toole, Susan Indvik, Scott Johnson, Dr. Lexi Kvasnicka-Gates, Beth MacDonald, Erin Williams

**Approval of minutes**— A motion to approve the minutes from the October 2018 meeting made by Scott, seconded by Keith. Motion passed unanimously.

#### **Dean's Minute**

- Biannual general fund budget request
  - Includes staff and faculty salary increase
  - Suggested forming committees to assess potential
  - Potentially by January 2019
  - Possibility of a permanent adjustment
- DCB position regarding multiple governing board by Institution
  - Met with mixed reaction from public
  - Recommendation from Dr.'s Shirley and Migler is to leave as is Advantage keeping GERTA
- December 5<sup>th</sup> Annual budget meeting

#### **Faculty Emeritus Status—S. Johnson**

- Proposal to award Chuck Lura faculty emeritus status
- Requests recommendation from Fac. Senate

Motion made by Mike Porter to recommend, seconded by Lexi Kvasnicka-Gates. Motion passes unanimously.

#### **Curriculum Committee – Brooks**

- Curriculum proposal and change form; Curriculum committee voted to approve new form
- Justification/ Rationale: faculty endorsement and process of items going to Fac. Senate
- Mr. Porter suggests that all change forms should come to Faculty Senate, leaving a paper trail to update fact sheets/website/catalog.

Porter moves to adopt, Lexi seconds the motion. Motion passed unanimously.

#### **Academic Affairs – Brooks**

- Currently at stage two in collaboration for new Ag Program
- Brooks looking to adding certificate of completion to new Ag program for unmanned aerial systems (UAS) taught by Robby Lunnie. No opposition from the State Board
- Brooks looking to adding new Human Resources Management program for Office Management taught by Penny Belgarde
- Curriculum Committee proposed new certificate program "College to Careers," based upon completion of 26 credit hours. Offers a credential to students who fall short of completing the AAS degree.
  - Porter suggested that the credential would not hold value. MacDonald suggested that this credential would provide evidence of college participation and abilities for future employers.



- Brooks contacted by co-curricular committee at MSU. Possibility of collaborating with similar horticulture programs in Taiwan. Exchange program potential? Possibility of offering ESL courses for international students.

#### **Ad Hoc Committee for Co-Curriculars--Brooks**

- Limited assessment thus far of activities
- Discussion Tracy suggests forming a committee; Tracy, Larry, Paul and Mike agree to participate

#### **ESA Policy—Brooks**

- Status pending; needs revisions has not received feedback from faculty and or staff

#### **Recommendations for Honorary Degree—Chisholm**

- Requests that Faculty senate starts thinking of possibly nominees
- Email any potential candidates to Tracy

#### **CCF-Porter**

- Board is discussing to grant CEO's Tenure after 2 months
- Porter raises discussion regarding tenure and the displacement of existing faculty members once Presidents term is over
- Motion was withdrawn to form an Ad Hoc committee and a resolution was embraced by the Academic Affairs Council
- Administrative withdraw policy under evaluation

#### **Other Items:**

- Interest in offering Spanish Language Classes? Incited much discussion but due to time restraints this item tabled for a later meeting.
- Revisions to student handbooks; due to meeting time restraints has been tabled to next meeting

Zahra made a motion to adjourn, seconded by Ashley. Meeting adjourned at 1:05 pm.

Respectfully submitted,  
Dr. Zahra M. Moss