

Dakota College at Bottineau Emergency Management Team



**September 9, 2020 at 3 PM
Teams Meeting – Minutes**

PRESENT: Dr. Migler, Janet Lund, Brad Gangl, Darrell Waters, Lisa Mock, Brock Lemon, Larry Brooks, Susan Indvik

Topic	Discussion/Outcome
1. Minutes from previous meeting	Minutes from the July 8, 2020 meeting were approved. Moved by Larry Brooks, seconded by Brad Gangl to approve the minutes. Motion carried.
2. Review drills conducted since last meeting	Housing and Security will review a plan to conduct fire drills this fall. Internally it was decided to have one drill a semester in the dorms and one in the academic buildings. There is an issue with the Molberg and photography/baseball locker room building emergency notification system. Strange notifications have been received in Mead, “dirty sensor” reading.
3. Review of pandemic response by DCB	Review of current process for the pandemic response. Physical Plant – Could use quicker communication when students are placed in a quarantine room. Suggestion made that an email be sent directly to Physical Plant/Custodial Services when someone is placed in the rooms. Community – members of the community are not abiding by the mask requirement on campus, noticed primarily in the weight/cardio room. The contractors working in the NSC are not wearing masks. Employees – the face covering requirement has been adjusted to include shared-office sites whether there is plexi-glass or social distancing maintained. Discussion held on the Face Coverings policy adopted this summer.
4. DCB EOP Update	Dr. Migler will working on the EOP plan over the next few weeks.
6. Other	There is an incident that occurred where a grand master key was in a vehicle that was stolen. The estimate to replace all campus locks is \$150,000. The estimate was presented at court today. It is assumed the perpetrator is not aware they had a grand master and the keys may have been thrown out the window.