

Section C – Verification of 2018 Income Information for Student & Parent Tax Filers

Check the box that applies:

- The **student** has filed a 2018 Federal Income Tax Return and has completed IRS Data Retrieval within the FAFSA. **(Skip to Section E)**
Or
- The **student** has filed and is unable to use the IRS Data Retrieval Tool in the FAFSA, and is providing a 2018 Tax Return Transcript. **(Skip to Section E)**
Or
- The **student** has filed an Amended 2018 IRS Income Tax Return & is providing a 2018 Tax Return Transcript & a signed copy of 2018 IRS Form 1040X, Amended US Individual Income Tax Return. **(Skip to Section E)**

- The **parent(s)** has filed a 2018 Federal Income Tax Return and has completed IRS Data Retrieval within the FAFSA. **(Skip to Section E)**
Or
- The **parent(s)** has filed and is unable to use the IRS Data Retrieval Tool in the FAFSA, and is providing a 2018 Tax Return Transcript. **(Skip to Section E)**
Or
- The **parent(s)** has filed an Amended 2018 IRS Income Tax Return & is providing a 2018 Tax Return Transcript & a signed copy of 2018 IRS Form 1040X, Amended US Individual Income Tax Return. **(Skip to Section E)**

Section D – Part 1, Verification of 2018 Income Information for Student Non-tax Filers

Complete this section if the student will not file and is not required to file a 2018 income tax return with the IRS. Provide documentation from the IRS dated on or after October 1st, 2019 that indicates a 2018 IRS income tax return was not filed with the IRS. **A confirmation of non-filing status is mandatory. The non-filing tax transcript can be obtained from the IRS using form 4506-T @ www.irs.gov and checking box 7.**

Check the box that applies:

- The student was not employed and had no income earned from work in 2018.
- The student was employed in 2018 and has listed the names of all employers below, the amount earned in 2018, and if an IRS W-2 form was provided. (Provide copies of all 2018 IRS W-2 forms issued to the student from their employers). List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	2018 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	\$2,000.00(example)	Yes(example)

Section D-Part 2, Verification of 2018 Income Information for Parent Nontax Filers

The instructions and certifications below apply to each parent included in the household. Complete this section *if the parent will not file and are not required* to file a 2018 income tax return with the IRS. Provide documentation from the IRS on or after October 1, 2019 that indicates a 2018 IRS income tax return was not filed with the IRS. **A confirmation of non-filing status is mandatory. The non-filing tax transcript can be obtained from the IRS using form 4506-T @ www.irs.gov and checking box 7.**

Check the box that applies:

- Neither parent was employed and neither had income earned from work in 2018.
- One or both parents were employed in 2018 and have listed the names of all employers below, the amount earned in 2018 and if an IRS W-2 form was provided. (Provide copies of all 2018 IRS W-2 forms issued to the parents by their employers.) List every employer even if your employer did not issue an IRS W-2 form.

Employer's Name	2018 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	\$2,000.00 (example)	Yes (example)

Section E - Signatures

The information provided on this form is true and complete to the best of my knowledge. I understand that purposely giving false or misleading information may result in fines, penalties, and/or reduction or immediate repayment of aid.

Student's Signature _____

Date ____/____/____

Parent's Signature _____

Date ____/____/____

If any of the sections of this worksheet are left blank or any signatures are missing, this worksheet will be returned to the student for completion, thereby delaying the processing of your financial aid. Please make sure:

- This worksheet is completely filled out and signed
- ALL documents requested are included
- I provided copies that DCB can keep