

Dakota College at Bottineau Dean's Council



DATE: September 20, 2016 at 8:00 am – Dean's Suite
Meeting Objectives: To conduct the business of the campus

Meeting Agenda - Topic	Resp Party	Discussion/Outcome
1. Enrollment	Brooks	<p>April Abrahamson provided enrollment numbers as of September 20th. The official 2016 fall enrollment for Dakota College at Bottineau is 811 students. Additionally, the college enrolls students at Minot State University and Valley City State University account for another 209 students in developmental education courses, leading to a total of 1020 students enrolled in DCB courses this fall.</p> <p>The overall total of 1020 students compares to 902 students enrolled a year ago, which is an increase of about 13%. This fall's official enrollment of 811 is 119 students more than the fall of 2015, when 692 students were recorded on the census date (20th day of enrollment). This is an increase of about 17%.</p> <p>Dr. Migler will draft a news release to be submitted to the local media. It was recommended to identify with historical enrollment as this year appears to be an all-time high in enrollment.</p>
2. NDUS & Campus Reports		
a. Academic and Student Affairs	Brooks	<p>Larry provided an update for Academic and Student Affairs. He and Dr. Migler are meeting with Turtle Mountain Community Collage today to finalize a fit for nursing students and discuss other collaboration opportunities.</p> <p>Larry will be at a CTE tour in Minot on Thursday and in Valley City on Friday to meet with the staff about the Bridges and CREAM (College Ready English and Math) initiatives. DCB is scheduled for the five year CTE visit October 12-13. An agenda will be shared upon receipt.</p>
b. Administrative Affairs / Business Affairs	Migler	<p>Dr. Migler is finalizing the Business Office Manager position description and anticipates having it advertised by the end of the week.</p>
c. NJCAA Mon Dak / Athletics	Davis	<p>Dan shared that the Mon-Dak fall meeting will be held September 26th in Bismarck.</p> <p>VB is fairing fairly well, they are 4 and 7 for the season.</p> <p>Football is 1 and 3 close on Sat. Game at home this Saturday (Sept 24).</p>

<p>d. Chancellor's Cabinet / Dean's Update</p> <p>e. Distance Education Council/Distance Ed. and Academic Support Services</p> <p>f. Public Affairs Council</p>	<p>Migler</p> <p>O'Toole</p> <p>Hageness</p>	<p>BB getting ready for their open practice – midnight madness is October 1. Hockey schedule has been finalized Baseball in Mayville on Friday (not WSC tomorrow).</p> <p>Dr. Migler is in Bismarck tomorrow for Challenge Grant Fund meeting. He will be reporting a donation match from the Koehmstedt Estate. He will be part of the CTE tour on Thursday in Minot and off campus on Friday attending the DSU Presidential inauguration. Next Tuesday Dr. Migler will be judging at the District FFA Leadership Conference. He asked for a Dean's Council rep to participate in the C-Tech conference call that day. State Board meets next Thursday at UND. There is a Leg Finance Committee audit presentation next week. All 11 campuses will present within one hour.</p> <p>The Apple grant report is due and will be submitted timely. Brandi is currently working with Burdick Job Corp to bring their students on site every couple weeks. Kayla is forming a Community Ed Committee which will be reviewing non-credit community educational offerings. There are four dual credit students left to finalize. Kayla provided a draft for a College Study Certificate. The certificate study would provide high school students one year of college credits in their Junior and Senior years, allowing students to reduce their on-campus college studies by one year. It will also reduce college debt. Dr. Migler would like to share this with NCEC as they can assist in laying the ground work to roll it out to high schools in the area. The College Study Certificate was started at DCB as an on-campus retention tool. Dual Credit has approximately 172 students registered this fall, last fall was approximately 122. Online student count is 290 which is also up from last year.</p> <p>PAC met last week. The Legislative Showcase date has been set for March 29th. Ideas that have generated interest in the past include photography interacting with Legislators by taking pictures, Horticulture making corsages for them and Nursing providing BP services. NDUS is working on finalizing the Strategic Plan report.</p>
<p>3. Other</p> <ul style="list-style-type: none"> ● PAR & Starfish Update ● Package Pick-up ● Student Center/Dining Center Update 	<p>Migler</p>	<p>April provided an update on PAR. Anticipate training and installation to be October/November with a go-live timeline in the summer of 2017. Laura Halvorson will provide a Starfish update at the next Council meeting. Overall the faculty like Starfish and it is going well.</p>

		<p>The student package pick-up procedure was discussed. It appears as though technology is overcoming our procedure. Packages are arriving and students receive digital messages before they receive the slip from the office that their package has arrived. In this case, they want to pick up the package sooner than the Business Office is ready for them. Dr. Migler will look into the current process.</p> <p>Student / Dining Center Committee met with Dan Nostdahl, Architect yesterday. Dan supports this renovation for the Campus. He was part of the planning process the last time the Student Center was updated. Dan will provide a fee proposal and upon acceptance will work with DCB to identify needs and conceptual plans.</p>
4. Announcements	All	Campus Book Read is tomorrow at noon and 7:00 pm.