

Dakota College at Bottineau Dean's Council - Weekly Team Meeting



DATE: December 15 at 8:00 am – McMaster

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Davis	Spring enrollment is looking good.
2. NDUS & Campus Reports		
a. Academic Affairs	Brooks	Met with Bremer Foundation yesterday at MSU for nursing program. Made a grant request for \$100,000. Feel confident will receive some or most of the funding. Masonry class (credit and non-credit) is being offered starting January 12 at Minot. CTEC will need to be notified of the masonry program if it goes well and a decision is made to proceed with a course.
b. Student Affairs	Davis	Several trips are being made to transport students over the holidays. The shuttle and transport options need to be reviewed for efficiencies. Dr. Migler suggested something be put in place in writing so there is a procedure that may be followed.
c. Administrative Affairs / Business Affairs	Pfeifer	The System Office is setting up a meeting with the finance departments to see where we can collectively reallocate budget dollars. Two architects placed a proposal for the Nelson Science Center project. Interviews are scheduled for Friday. The Business Office is working on student collections. Have just over \$30,000 to collect. Sodexo will be open early to feed athletes over break.
d. Athletics	Colvin	There isn't a lot scheduled in athletics due to holiday break.
e. Chancellor's Cabinet / Dean's Update	Migler	Dr. Migler recommended to move ahead with identifying possible ideas for the 2.5% budget allotment even though it is not in place yet. It isn't known at this time whether specific plans will be mandated or action will be identified by the individual colleges. The sooner we can find ways to absorb the decrease, the better we will be prepared. We will need to challenge ourselves on the revenue

<p>f. Distance Education Council / Learning Center</p>	<p>O'Toole</p>	<p>side as well. For example, an additional 50 FT students would help make up for this cut.</p> <p>Dr. Migler attended the Chancellor's Cabinet and SBHE meetings last week, Chancellor Hagerott provided an article "Higher Education has always been a mess". This is not a new concern. The article indicates that historically higher ed has always had challenges.</p> <p>The System Office is preparing for computer inventory. At the last session, the legislature discussed the colleges and universities getting together to standardize their computer systems. System IT will be sending out a survey (assuming it will go to Brad). They are looking for an inventory of servers, etc. After the survey is collected, NDUS will schedule a visit to each college to understand each campus status and it will be shared with the legislature. There is no funding attached to this inventory review. The intent is to identify any opportunities for the colleges and universities under NDUS to work together to be cost effective.</p> <p>Cyber Security – task force met last week. NDUS is looking at establishing a cyber security consortium program. This is a high priority initiative from the Chancellor's Office.</p> <p>SBHE will be watching the college goals closely. We will meet over holiday break to review our strategic plan.</p> <p>Even though we budget issues, the Chancellor's office has an approximate 18-20% cut for their office. This may have indirect effects on the campuses; i.e. gathering information, response to college questions.</p> <p>DCB Reps (Heidi, Kayla and Laura) will go to Drake to promote dual credit classes. There are a lot of students coming in for test proctoring and help during finals. Appears to be more interest in the Dual Credit classes at BHS. Will be offering Entrepreneurship and Finite Math this spring</p> <p>Bakken U has a scholarship opportunity for displaced oil field workers and spouses. The deadline is December 30.</p>
<p>3. Other a. Campus Forum Agenda</p>	<p>All</p>	

<p>4. Budget Update</p> <p>5. NSC Project</p>		<p>Campus Forum Agenda reviewed – changes include adding evaluation review and Senate reports.</p> <p>Budget being reviewed for efficiencies.</p> <p>The NSC renovation will have an architect selected on Friday. Want to launch the project after the first of the year.</p>
<p>6. Recognition / Celebrations</p>	<p>All</p>	<p>Staff Senate – recognized for hosting a great Christmas party</p> <p>Youth BB tournament – went okay, if done in the future can tweak a few things. Fifteen teams signed up, fourteen teams played.</p> <p>Honors Symposium went well</p> <p>Leaderjacks – blanketeters have created and gifted twenty blankets</p>
<p>7. Announcements</p>	<p>All</p>	<p>January 11 – Jacks Pack Night</p>