

Dakota College at Bottineau Dean’s Council – Agenda

November 15, 2021 at 8:00 am – Dean's Suite



PRESENT: Dr. Migler, Kayla O’Toole, Lisa Mock, Larry Brooks, Sandy Hageness

Topic	Responsible Party	Discussion/Outcome
1. Guest Department – Physical Plant	Nero	Chris provided an update on the coal burner and heating system. Looking into replacement of bad heating valves and scheduling options for heating units to cut heating costs. The Student Center will have a face-lift over Christmas break with new carpet and lighting. The dining center HVAC unit was delivered last week. This week Wednesday they will start the epoxy on the dining center floor. The sauna has been fixed. Working on snow removal and maintaining the icy spots where there is more foot traffic. The gym floor and stage will be recoated over break; therefore, the cardio and weight room will be closed. Old Main construction will start next spring. Thatcher roof is done, except for a few lights that need to be hooked up.
2. Enrollment	Brooks	The enrollment report will be emailed.
3. NDUS & Campus Updates a. Academic and Student Affairs	Brooks	Larry and Dr. Migler will be traveling to Jamestown for the signing of the nurse program MOU with U of Jamestown. Tomorrow Larry has an Academic Officer meeting with the nursing program and a Faculty Senate meeting over noon on Thursday. The Care Giver Advisory Committee meeting will be held tomorrow. On Friday, Dr. Migler and CTE folks will participate in a SWOT analysis with a consultant to conduct strategic planning. Wednesday and Thursday Larry will be in Bismarck.
b. Administrative Affairs / Business Affairs	Mock	Lisa is working on requests for proposal to manage the campus printing services. This would be a five-year contract with an option to renew. The contract would allow all the printers to be owned by the company and they would manage tech issues and supplies. Inventory audit was conducted. There is follow-up that needs to be maintained. Janeen Pollman will work with Lisa to help with inventory program.

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<p>c. Distance Education Council/Distance Ed and Academic Support Services</p>	<p>O'Toole</p>	<p>Farmers Market Promotion and USDA grant reports were due last week. There is a new entry system developed and reimbursement may take a little longer than usual. Lisa will be gone Thursday-Monday, back on Tuesday.</p> <p>A review of the CTE center architect qualifications will be conducted this week. Interviews will be set up after review.</p> <p>Selected EAPC for nursing project renovation of Old Main.</p> <p>Kayla shared that advising has been busy meeting with sports teams to get registered for spring classes. The writing center has been busy this semester. A community ed class in wreath making was held last week with good attendance. Events were held virtually last week in celebration of National Distance Learning Week.</p> <p>Blackboard navigation meeting was held last week.</p> <p>Dual Credit paperwork is already starting to come. Kayla will be setting up the spring instructor schedules and contracts to be sent over the next few weeks.</p>
<p>d. Public Affairs Council</p>	<p>Hageness</p>	<p>Sandy reviewed the news releases to be sent this week. The Campus Forum will be held on Wednesday this week.</p>
<p>e. Athletics f. Chancellor's Cabinet / Dean's Update</p>	<p>Migler</p>	<p>An internal posting in place for the AD.</p> <p>Teams are doing well with recent games.</p> <p>The Chancellor's cabinet was held last week. They reviewed the Federal vaccine mandate. Higher Ed will be exempt from HB 1511 bill that was passed in the recent special legislative session.</p> <p>Review of faculty contract deadline dates is under review at the system level.</p> <p>Legislative Session approved the ARPA funds which were granted in large sums to BSC, MSU, UND and NDSU for capital projects.</p> <p>The Office of the Attorney General made a legal determination that all campuses accepting Challenge Grant funds must sign off a determination that they do not have relationships with or accept funds from organizations that support or provide abortions.</p> <p>The legislature also passed legislation that prevents the teaching of critical race theory.</p>

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4. Other		Dr. Migler provided an update on the CTE Center funding and association with the city of Minot, MSU Foundation and Trinity. Minot city Council will meet tonight to review a subrecipient agreement between DCB and Minot for the resiliency funds to go through DCB for renovation of the CTE center in Minot.
5. Recognition & Celebration	All	Al Wondrasek will receive Philanthropist of the Year award from the Association of Fund-Raising Professionals tomorrow. Appreciation extended to folks involved with the career fairs held in Jamestown and Minot the last few weeks.
6. Announcements	All	Campus Forum will be held on Wednesday at 3pm.