

Dakota College at Bottineau

Dean's Council – Minutes

August 30, 2021 at 8:00 am – Dean's Suite



Topic	Responsible Party	Discussion/Outcome
1. Guest Department – Foundation	Stevens	<p>Leslie announced a \$100,000 award from the Pearson Foundation Grant which will be applied to the Old Main renovation. She has hired an Events Coordinator, starts September 13. Evergreen is September 25, donations are coming in. Fewer tickets are being purchased in advance. Will provide online bidding for Evergreen.</p> <p>The Foundation financial audit should be finished the end of next week. Beer Walk event is not finalized, will be discussed at next board meeting. The Turtle Trot wasn't held last weekend due to low registration numbers. The Foundation Annual meeting is October 19th.</p>
2. Enrollment	Brooks	<p>Number of apps received are at 164, which is lower historically. 37 applicants from Canada last year and this year there are 23. Florida and Texas residents are lower than typical as well. Compared to the 4th week fall report 2020 – we are up 41 full time students from last year. There are dual-credit and FBM applications that need to be entered.</p>
3. NDUS & Campus Updates a. Academic and Student Affairs	Brooks Mock	<p>New student Health Nurse Katie Voigt started Friday. She and Susan are cross-training this morning. She will be on campus the next few weeks part time and September 20th will start full time 7:30 am – 4:00 pm.</p> <p>Larry is making some adjustments to classroom schedules. He is helping with hiring an Assistant Baseball coach and Business Office Assistant.</p> <p>Larry will be out for a couple days or more this week, due to family medical.</p> <p>COVID testing will be held from 10am-2pm for all student athletes on Wednesday. There is a vaccination clinic on Wednesday in the community that several students are participating in. Larry is working with the Campus Nurse and First District Health on vaccination clinic.</p>

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<p>b. Administrative Affairs / Business Affairs</p>		<p>The Business Office is working through registration with the students. The payment plan is available on the DCB website. If students are interested they may sign up for a payment plan there. A push notification will be sent with the link.</p> <p>Discussion held on CARES funding available for students. Some of the students are not aware that it is available. Larry and Sandy will meet with April after the meeting to discuss promoting the funding.</p> <p>Vaccination incentive fund process in review. It needs to be determined whether it will be paid through the Business Office or through Financial Aid.</p>
<p>c. Distance Education Council/Distance Ed and Academic Support Services</p>	<p>O'Toole</p>	<p>Kayla and Stacy have been busy registering students. There is clarification that is consistently made on the payment process. She will not be available for the NCEC meeting to be held in Minot on Wednesday, 10am – about noon. Dr. Migler offered to attend.</p> <p>Will be reviewing reports for online class log-in of students and instructors this week. Also working on a data base for dual credit student enrollees. Kelcee is handling all of the online student registrations. She will be trained on proctoring through zoom to help with Açu-placers. Kayla will be presenting at Westhope High School about the LEAP program.</p> <p>Magic City Campus is interested in pursuing faculty to teach dual credit for DCB Students. They have several students interested in the CNA class.</p>
<p>d. Public Affairs Council</p>	<p>Hageness</p>	<p>Radio interview will be Cody Clemenson this week, talking about the Clay Target offering. Releases sent out about the Clay Target program and Campus/Book Read offering.</p> <p>Will be doing earlier promotion this year for DCB campaign. This will help to promote us during BND Free Application Month – October.</p>
<p>e. Athletics</p>	<p>Gorder</p>	<p>Corey reported that the Clay Target program is on schedule to start. A gun safe is available for students on campus that Cody and Beth have access to.</p>

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<p>f. Chancellor's Cabinet / Dean's Update</p>	<p>Migler</p>	<p>AD co-chairs have been announced: Reed Loucks and Karl Sorby. Corey will continue to provide Mental Health services for students, available on campus Monday mornings. It was noted that the home VB opener went well last week.</p> <p>Dr. Migler noted that he is close to having paper work done with State Budget and Finance Committee for the CTE Center in Minot. It will be sent into the System Office September 1. Upon approval, funds will go to MSU Foundation. The funding must be spent by September 2023. This would start construction spring 2022.</p> <p>Vaccination student incentives are offered across the System campuses. In Re-start meeting last week, WSC announced their incentives were funded by a private donor. There are funds available through HEERF to provide the incentive.</p>
<p>4. Other</p>		<p>NDSCS contacted last week about dental program.</p> <p>Native American Initiatives for land acknowledgement being recognized. DCB representative will be Kayla.</p>
<p>5. Recognition & Celebration</p>	<p>All</p>	<p>n/r</p>
<p>6. Announcements</p>	<p>All</p>	<p>n/r</p>