

# Dakota College at Bottineau

## Dean's Council - Agenda



October 19, 2020 at 8:00 am - Alumni Center

PRESENT: Hattie Albertson (guest Department), Lisa Mock, Corey Gorder, Larry Brooks, Kayla O'Toole, Dr. Migler and Sandy Hageness

Topic	Responsible Party	Discussion/Outcome
1. Library	Albertson	Hattie is working on updates for the web site and research access for students and faculty. Terri and Hattie are working from home. Melissa Brudwick will cover in the Library when students are not available to cover. Hattie will be back on Wednesday and will cover any testing needed. COVID dollars have been approved to provide study tables.
2. COVID Update	Migler	Report received from ND Department of Health last evening. According to this list we have six students that have tested positive. In addition, there are 10 listed as contacts. The positive tests have affected teams. There will be a review with athletics on any necessary precautions. There will be a number of students that will need remote access to classes. Cardio and weight room discussed – it was decided to require masks while using the rooms.
3. NDUS & Campus Updates a. Academic and Student Affairs  b. Administrative Affairs / Business Affairs	Brooks  Mock	Enrollment is at where we were at this time last year for spring enrollment. Discussions in place to have students register for spring semester before they leave for Thanksgiving break. Larry has a lot of meetings this week, several to prep for HLC visit which is scheduled on campus for October 26.  Lisa noted that if a student has an outstanding bill, they will not be able to register for spring semester. There is about \$300,000 in outstanding bills at this time. The remainder of the CARES funding has been distributed to students. There is a plan in place for the other CARES funding. There is a concern about the CARES funding spent through credit card dollars as there is a 30-day delay. Additional fund request has been made in the amount of \$50,000.

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d. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	<p>The new advising positions have been offered and accepted. An email will be sent out this week informing campus of the decisions. A mid-term check-in survey went out to all online students. There is a 23% response rate. The results of the survey were shared.</p> <p>Indrani is submitting a grant request that affects supports dual credit at the college. Kayla is working on schedules for online and dual credit. NACEP met last week – she will be finalizing the liaison handbook. There will be a blackboard shell for faculty liaisons, and she is putting together an advisory board. Stacy is putting together a DC Blackboard course for all online students. It will be launched this spring and all DC students will be automatically enrolled.</p> <p>This is Open Access Week – OER presentations are available. Kayla is participating as a virtual vendor on Thursday and Friday for NDCEL conference.</p>
e. Public Affairs Council	Hageness	<p>Several news releases went out last week that have been picked up both locally and in Minot. KMOT picked up the Pumpkin in the Park, USDA-NIFA grant award and the recent release sent about the campus moving to moderate risk level. There is a new CTE ad produced. Will send out to the Dean's Council for their information.</p>
f. Athletics	Gorder	<p>Corey is working with coaches on coordinating the continuation of practice in lieu of positive COVID test results.</p>
h. Chancellor's Cabinet / Dean's Update	Migler	<p>The Chancellor's Cabinet reviewed a proposal to change in the spring break schedule. The proposal was not recommended to go forward to the SBHE. Dr. Migler will participate in a two-year college group meeting this morning.</p> <p>Faculty Senate will review final exam schedule this week. Faculty may administer final exams during the final week of instruction, or they may schedule an online exam.</p> <p>Indrani is submitting a multi-million-dollar grant to add a cohort in nursing. Governors educational funding request submitted although we have not heard any final approvals on the four proposals submitted.</p>

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4. Other	Migler	Agenda items to cover include COVID updates along with usual updates and HLC review before the accreditation team comes next week.
b. Accreditation Visit – Monday, Oct. 26		HLC representatives Peter Wielinski will be on campus and Nancy Parks will join virtually. Institutional Effectiveness Committee, Assessment Committee, Faculty Qualifications, HR-personnel, and Retention are among the groups to meet with the HLC representatives.
5. Recognition & Celebration	All	Reed Loucks and Mark LaCroix were recognized for their work in getting students moved into isolation or self-quarantine this weekend based on the results from the COVID testing.
6. Announcements	All	Campus Forum is on Wednesday, October 21. The next COVID testing is October 28.