

**MEETING: Staff Senate Minutes**

**DATE:** 09/20/2019

**TIME:** 9:30 a.m. CST

**LOCATION:**-Holmberg

**Senators:** Laura Halvorson (President) Hattie Albertson (Ex Officio), Heidi Hauf (Vice President), Ashley Pedie (Secretary) Denise Schroeter, Charlene DuBois, Michael O’Toole, JaLee Lynnes, Lisa Anderson

**Additional Staff Present:** Leslie Stevens, Amber Bowers, Sandy Hageness and Indrani Sasmal

TOPIC	DISCUSSIONS	DECISIONS
<ul style="list-style-type: none"><li>• <b>Called to Order</b></li></ul>		936 am
<ul style="list-style-type: none"><li>• <b>Approve Minutes</b></li></ul>	<b>Minutes from 08/16/2019</b>	Motion: Lisa Anderson Second: Denise Schroeter Motion Carried
<ul style="list-style-type: none"><li>• <b>Dean’s Updates</b></li></ul>	<b>Update from Dr. Migler</b>	Monday, September 23 <sup>rd</sup> is census day for the University System, which means we will see our final head count. Right now, Dr. Migler said it is at 1000 which is the highest for the campus. This number is expected to change as students can still drop courses and Dual Credit and Farm Management students can still add courses up to the 20 <sup>th</sup> day. He will also be requesting reports from our Registrar for days 1-20 to establish a baseline for the following future semesters. Dining Center is still a go but they want to get the boiler system finished before they start another project. There is a professional development fund set up for staff to use. The budget is at \$10,000. Capital Campaign for Old Main is in the approval stages with the NDUS Board. Once there is final approval they can begin



		<p>asking for money but plan to not share with the public until at least half the money is raised.</p>
<ul style="list-style-type: none"> <li>• <b>Old Business</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Potluck 9/25/2019</b></li> <li>• <b>Scholarship Ideas</b></li> <li>• <b>50/50 ideas/license</b></li> </ul>	<ul style="list-style-type: none"> <li>• Denise will schedule the CAC. If that isn't available then we will use the gym. Ashley will order and pick up buns and hot dogs, the rest will be provided by faculty and staff.</li> <li>• Staff came up with Scholarship criteria such as: \$250/semester, returning full-time students, GPA 3.0+, Financial need (FAFSA) and they must be online and/or off campus. A motion was made to approve the criteria. Motion: Lisa Anderson Second: Jalee Lynnes Motion Carried With Staff Senate creating a scholarship, discussion was held about ways to earn money so that we are able to keep the scholarship going for years to come. Ashley mentioned a calendar raffle in the fall of the year. Sandy mentioned to stick with the vendor show and Lisa can bump up the registration fee. The committee agreed that we need to stick with one event and make it ours.</li> <li>• Laura will submit for a gaming permit so that we can hopefully come up with funds for various campus events and the scholarship.</li> </ul>

<ul style="list-style-type: none"> <li>• <b>New Business</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Drug Policy (Final Draft)</b></li> <li>• <b>Corn hole Tournament Event-Thoughts</b></li> <li>• <b>Homecoming ideas</b></li> <li>• <b>Christmas party ideas/committee</b></li> <li>• <b>Connection Events</b></li> </ul>	<ul style="list-style-type: none"> <li>• Policy committee wants a vote at our October meeting. Final approval for this policy is set for November 1<sup>st</sup>.</li> <li>• Considering not doing \$5 lunches because of the time and not a lot of profit. Corn Hole tournament is being considered by other committees including logrollers; Leslie said to go with it and make it ours. Corn Hole would be a good event for fall semester, in-service or homecoming. Look into cost to purchase our own Corn Hole boards. A subcommittee will be organized to get it rolling for Homecoming. It can also be a part of our Retention Connection event. Motion: Lisa Anderson Second: Jalee Lynnes Motion Carried</li> <li>• Corn Hole Tournament, Décor a Door, Halloween costume and pumpkin contest (Monday-Thursday, judging on Thursday).</li> <li>• Will get time approved for Dec. 20 2-4pm from Dr. Migler and then Sub-Committee with start planning. Secret Santa will be from the week after Thanksgiving up to Christmas break (3 weeks). Motion: Heidi Hauf Second: Mike O'Toole Motion Carried</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Other</b></li> </ul>		<ul style="list-style-type: none"> <li>• Veterans Ceremony</li> </ul>

		<ul style="list-style-type: none"> <li>• Campus Christmas picture take place after the Campus Forum at 4pm on October 2<sup>nd</sup>.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Next Meeting dates:</b></li> </ul>	<b>10/18/2019 at 9:30am</b> <b>Agenda Items:</b> <ul style="list-style-type: none"> <li>• Corn Hole update</li> <li>• Halloween and Christmas party committees</li> <li>• Drug Free Policy</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Adjournment</b></li> </ul>		Motion: Lisa Anderson Second: Indrani Sasmal 10:29am

Submitted by: Ashley Pedie, Sec.