

**Members Present:** Keri Keith, Tracy Chisholm, Scott Johnson, Travis Rybchinski, Chelsey Lorenz, Larry Brooks, Heidi Hauf, Mike Porter, Beth McDonald, Amy Koehler, Steve Sathre, Gary Albrightson, Joey Clemens, Zahra Moss, and Mary Jund.

**Approval of minutes**– A motion to approve the minutes from the March 2018 meeting was made by Amy, seconded by Heidi. Motion passed unanimously.

#### **Dean's Minute – Migler**

- Six people will be headed to HLC conference this weekend.
- SBHE approved budget guidelines saying we can move forward with tuition changes for next year.
  - Will be getting official budget guidelines next month.
  - Giving campuses opportunity to give raises if campus can show those raises can be supported in the budget down the line. Unsure of what that means for DCB at this point.
- Need to turn in budget requests soon. Looking to submit two projects.
  - Phase 2 of the NSC renovation – heating, AC, lighting, lab updates (\$1M request)
  - Backup Boiler (\$400k request)
- Graduation
  - Greg Stemen SBHE rep
  - Marvin Nelson graduation speaker

#### **Academic Updates – Brooks**

- Certificate and AAS in HR Management was approved.
- Looking at resurrecting the allied health programs
- Fall 2019 hope to have new Ag program
- Looking at record number of nursing students at all 3 sites
  - Will be hiring additional faculty
- Those looking to teach a summer class, contact Larry ASAP
- Beth & Sandy have been working on recruiting initiative

#### **Curriculum Committee – Brooks**

- EMS 240 & EMS 250 – credit changes, BIOL 115 – name change, HPER 102 – new course (Canoeing 2), HPER 102 – new course (Weight Training 2), NURS 129 – credit change. Motion made by Mike to adopt all changes, seconded by Scott.
- Discussion about bringing new courses to respective departments. Suggestion to create Ad Hoc committee to come up with a policy/procedure for new courses. Motion passes.

#### **Cancelling Class for Homecoming Parade – Brooks**

- Looking to make it a big event and would like as many students, faculty, and staff in attendance.
- Motion was made by Amy to endorse cancelling class for the homecoming parade, seconded by Chelsey. Motion passes.



### **Employee Handbook – Keith**

- One major change will be made – committee area will be coming its own chapter.
- Promotion process may need to be reworded. Committee asked to meet and develop new wording. Then submit to Keri to be brought to next faculty senate meeting for approval.

### **Graduation Speaker – Keith**

- Top two vote getters for faculty senate were Zach Garrett & Jay Pringle. Top two vote getters for staff senate were Zach Garrett & Kennedy Sondrol. Top two vote getters from student senate were Trent Postma & Kennedy Sondrol.
- Vote was taken and Zach Garrett is first choice, Kennedy Sondrol is second option, Jay Pringle is third option.

### **Faculty Senate President 2018-2020 – Keith**

- Would like faculty members to consider being the faculty senate president for next two years.

### **Other**

- Ad Hoc Committee for new course proposal procedure – Steve Sathre, Mike Porter, Travis Rybchinski
- CCF – asking for faculty participation at Vision 2030 in Bismarck on April 13<sup>th</sup>. Gary will be going, looking for others.

Next Meeting May 3, 2018.

Mike made a motion to adjourn, seconded by Heidi. Meeting adjourned at 12:49 pm.

Respectfully submitted,  
Tracy Chisholm