

Members Present: Tracy Chisholm, Janelle Green, Erin Williams, Laura Halvorson, Trisha Nelson, Lexi Kvasnicka-Gates, Stacy Allard, Tara DeCrans, Kayla O'Toole, Keith Knudson, Reena Nadeau, Becky Pfenning, Beth MacDonald, Zahra Moss, Penny Belgarde, Travis Rybchinski, Rodney Armstrong, Keri Keith

Guests Present: Heidi Kippenhan

Approval of Minutes – Janelle made a motion to approve the minutes from the August 18, 2021 meeting; Zahra seconded; motion passed.

Dean's Minute – Dr. Migler

- No update (Dr. Migler is gone today)

Academic Affairs – Heidi Kippenhan (for Larry Brooks)

- No update

Curriculum Committee – Heidi Kippenhan (for Larry Brooks)

- Curriculum Committee met and made recommendations for approval, but the forms did not go out 24 hours in advance.
- All curriculum changes/additions/deletions will be made at the October meeting.

CCF—Trisha Nelson

- Trisha reported that CCF met, but DCB did not get an invite to attend.
 - Meeting was not recorded
 - Trisha did ensure that this does not happen again
 - E Performance is an online integrated performance evaluation. Campuses will (individually) decide how faculty are included. Vonda is our representative. E Performance was supposed to roll out last year. The question is if faculty would like faculty evaluations to be done in this E Performance portal, or if we should continue what we are currently doing.
 - Suggested that Trisha (CCF), Vonda (representative for E Performance), Tracy (Faculty Senate President), and a member of the ad hoc committee to review faculty evaluation forms (Scott, Gary, Erin, Keri, and Clint) meet to discuss concerns.

Salaries-Keri Keith

- Salary committee met. Sent a letter to Dr. Migler asking to include faculty salary increases into the DCB Strategic Plan. Dr. Migler agrees.
- Staff senate is also seeking salary increases.
- Salary committee meets with Dr. Migler next Wednesday.

Strategic Plan

- Larry and Dr. Migler were not present
- Call for any ideas for strategic planning items. Mentioned that Dr. Migler is starting to set up meetings with different groups.

Other

- Zahra has a list of potential PTK inductees. Zahra wants current PTK members to invite these inductees to a social gathering rather than the general email from the national chapter.
 - Faculty can sponsor students (general sponsorship or a specific student can be identified)
 - Staff is doing a Bake Sale to sponsor memberships.
 - Janelle mentioned that the PTK information on the website is sparse. Zahra has information in her office if you would like some.
- Zahra is working with the Diversity Committee and RAs to make diversity part of the campus culture. Goal is to integrate diversity into student life in the dorms. Jim and Zelda (Sodexo) are working on dishes from different cultures.
 - If faculty want to volunteer to lead an event, Zahra would welcome this opportunity.
- Laura acknowledged that the college has the highest enrollment in its history. Kudos to all!

Beth made motion to adjourn at 12:35pm Zahra seconded; Passed unanimously.

Next regular meeting will be October 20, 2021 at 12:10pm.

Respectfully submitted,
Lexi Kvasnicka-Gates