



Members Present: Tracy Chisholm, Clint Saunders, Keri Keith, Larry Brooks, Amy Koehler, Laura Halvorson, Ashley Pedie, Nicole Burke, Penny Belgarde, Janelle Green, Susan Indvik, Shubham Datta, Rodney Armstrong, Angie Bartholomay, Erin Williams, Travis Rybchinski, Russ Gagnon, Tara DeCrans

Guests Present: Craig Buxton, Dr. Migler

Approval of Minutes – Amy made a motion to approve the minutes from the August 20th meeting; Rodney seconded; no discussion, passed unanimously.

Dean’s Minute – Dr. Migler

- Thanks for all you’re doing. We have had ups and downs this semester so far and it can create a lot of work. We recently had one student test positive and the entire class was put into quarantine as close contacts. We are in week five and classes have been able to continue face to face so that is good.
- Numbers were someone surprising and exciting as our headcount is up. However, full time is down from 390 to 312. Although that was to be expected we did have women’s hockey to attempt to offset some of those numbers but COVID has certainly made an impact as well. Resident halls numbers are down about eighty students.
- If anyone seen the news there was a big movement forward with Dr. Shirley, Dr. Migler, and Minot City Council on a CTE building in Minot. We have moved forward with a purchase price for the Trinity building becoming the new DCB CTE building in Minot. Although it won’t be big enough it is a step in the right direction. A timeline would be about eighteen months from approval date before things can be at full force.

Academic Affairs – Brooks

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- There was an MOU signed today to move forward with a future nursing site in Jamestown at the ND State Hospital.
- There has been an Academic Liaison hired on campus to help communicate with students who have been placed in isolation or self-quarantine. It will be their job to reach out to the students to see how they are feeling, how classes are going, and if they need anything for groceries or meals from the cafeteria.
- Department Chairs will be meeting next week to discuss the two policies: high enrollment and course overload.
- Echo to Dr. Migler, thanks for all the work you are putting in to continue classes face to face.

Curriculum Committee – Brooks

- There were two courses proposals to the committee. Both were tabled until October meeting to check with faculty qualifications committee.

CCF – Gagnon

- COVID
- The ballot measure will not impact the non-voting faculty advisor selected by the Council of College Faculties.



Workload by Credit Hour Policy – Williams

- A subcommittee submitted this policy to policy committee, and they felt there were recommendations for change. It was suggested it be sent to Faculty Senate for a vote.
- History of This was the past policy said fifteen to sixteen credit hours was considered full time for a faculty member. That was decided because if the faculty member is a math or science instructor four four credit hour courses would equal sixteen. If a faculty member is teaching five three credit courses, it would equal fifteen.
- It is a major time commitment when you consider the workload of four four credit courses.
- The subcommittee changed the policy to state fifteen credit hours as full time and the two upcoming policies will support if there is more courses to be taught.
- Angie motions to accept the revised policy. Janelle seconds the motion. No Discussion. Passes unanimously.

Other

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Janelle made motion to adjourn at 12:28 p.m.; Angie seconded; Passed unanimously.

Next regular meeting will be October 21st at 12:10PM. Two policies will be under review and ready for a vote.

Respectfully submitted,
Laura Halvorson