

Dakota College at Bottineau Dean's Council



March 5, 2019 - Dean's Suite

Present: Dr. Migler, Sandy Hageness, Lisa Mock, Kayla O'Toole, Danny Davis and Larry Brooks

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	The enrollment trend continues to increase in all areas.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	<p>Last week Larry attended HLC assessment and gen ed assessment workshops. There are a few things to get in order before next spring's accreditation visit. He will provide an update at faculty senate and the forum. There are six prefixes being reviewed for approval. Mayville is requesting a masters in college studies and nursing. Valley City requested certificate in college studies. DSU requested a new designation as polytechnic certificate in allied health and science degree.</p> <p>Larry is off campus on Friday, doing strategic planning with paramedic and on personal leave Monday and Tuesday of next week.</p>
b. Administrative Affairs / Business Affairs	Mock	<p>DCB had a credit card audit last week, there was only one concern noted. There will be an audit on the tuition models, and auditing the fees. There is a performance audit scheduled for the end of April which is usually on site with four auditors. Lisa is starting HLC yearly upload this month.</p>
c. NJCAA Mon Dak / Athletics	Davis	<p>Baseball played last week in Oklahoma. Softball went 2-2 in Minnesota last week. Both teams are off until the end of March. Basketball lost both games last week, so they are finished for the season. They are working on 4-year athlete transfers. The football schedule should be finalized this week.</p>
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	<p>Community ed events have had good participation. They are planning a small day camp for kids in June.</p> <p>Kayla and Whitley are going to Max on Monday to register DC students. There are about 15 students that will graduate with the LEAP program in May. There may be five who will walk at DCB's commencement.</p> <p>Discussion held on have CTE advisors on campus this summer. Larry and Kayla will work this out.</p>

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		DSS Coordinator at MSU has requested DCB pay and hire the notetakers required for these students. Dr. Migler clarified there is an agreement with MSU to cover these services. Dr. Migler will visit with Dr. Shirley to clarify the process.
4. Recognition & Celebration	All	Victoria Oberfell named MonDak First Team All-Conference Team. all region and all conference Dwayne Simmons has been named to MonDak All-Conference Team. Submission has been submitted to the SBHE for tenure for Tracy Chisholm. Paul Boone has resigned, will be starting a search for his replacement along with the Lura's Science position temporarily covered by Taija Hahka.
5. Announcements	All	Campus picnic will be held Wednesday to beat the winter blues. There is a Farewell open house for Kayla Wolfe on Wednesday morning. Kayla will be attending an NCEC meeting tomorrow. Market place for Kids is on campus March 12 th and a STEM NCEC Fair on campus March 11 th . Next Dean's Council meeting will be Tuesday, March 19 th .