

Dakota College at Bottineau Dean's Council Agenda



December 16, 2019 at 8:00 am - Dean's Suite

Present: Corey Gorder, Larry Brooks, Kayla O'Toole, Lisa Mock, Sandy Hageness and Dr. Jerry Migler

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Enrollment report for Fall 2020 shows resident applications are up and non-resident numbers are down. Overall, applications are currently higher than last year.
2. NDUS & Campus Updates a. Academic and Student Affairs b. Administrative Affairs / Business Affairs	Brooks Mock	Carissa starts in nursing today. Screening applications for her position this week, anticipating a new hire by Friday, December 20, 2020. Lisa shared she has sent off a RFQ for the Dining Center architect need. There will be an unrelated business income audit. Data for the last 9 years is requested by December 31, 2019. 1099's will be produced by the system Office, with DCB information submitted to term by January 1, 2020. There have been some issues with work study accounts. Not all departments are using the dollars applied and some are over using it. April and Lisa are working out a system to communicate work hour balances to the departments.
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	Kayla attended the Region II Transition meeting which provided monthly agency updates. TRiO will be working on the grant submission over the holiday break. Marshal Sanderson will be providing a mini martial arts program over the holiday break as part of community education. Distance Education committee met last week and finalized the seat policy and developed a check list form. Kayla was in Washburn last week and spoke about the college and Leap program to the Great Western Network which included about 30 superintendents. There are 150 dual credit students registered for spring to date.

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<p>e. Public Affairs Council</p>	<p>Hageness</p>	<p>There are about 20 or less faculty left that need to provide documentation that they meet faculty qualifications. This should be complete by the end of the semester. Kayla will be on annual leave all of next week.</p> <p>Working on a referral piece to provide for counselors, teachers etc. Setting up a Rec Management video from an alum. Also, working out a holiday radio schedule as the Christmas Day and New Year's Day fall on the scheduled Wednesdays.</p>
<p>f. Athletics</p>	<p>Gorder</p>	<p>A statewide Farm Business Management proposal went out to the Presidents of colleges with these programs. The deadline to participate is this Friday, December 20.</p>
<p>h. Chancellor's Cabinet / Dean's Update</p>	<p>Migler</p>	<p>Basketball will be back from holiday break, December 31 and hockey will be back January 5.</p> <p>A scholarship funding request went to EDC. Uncertain if it will be approved. Dr. Migler is working with the Director to formulate a request to the county for consideration of scholarship funds.</p> <p>Dr. Migler met with Sodexo to review the impact discontinuing football may have on the dining services contract with them. It is understood they may re-negotiate depending upon the impact.</p> <p>Summer facilities projects are being reviewed. One project for consideration is the gym floor, which needs to be completely redone, sanded down and re-surfaced.</p> <p>A color board was provided for new rooms in Milligan. The coordinating committee will meet later this morning to review. Waiting on the outcome of a grant request for asbestos removal from EAP Brownfield. This remodel has an upgrade for air conditioning. The heating exchanger in Milligan is failing and a new one is on order. Anticipating the rebuild to take 5 weeks.</p> <p>The room for the new boiler is prepped and ready for installation upon deliver. The next remodeling project to be worked out is the dining center.</p> <p>An athletic survey went out to faculty, staff and students requesting their input on a new athletic program or activities.</p>

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		The capital campaign is positively moving forward with a several recent gift intentions attached to room naming rights
3. Other a. Funding Formula	Migler	Click Here for Attachments Lisa explained that the funding formula is based on reimbursement through the NDUS by Student Credit hours and CIP codes. The proposal reviewed in Council today is expected to be presented to the legislative Higher Education Committee for review, requesting approval.
4. Recognition & Celebration	All	n/r
5. Announcements	All	Holiday gathering is this Friday from 2-4pm in the Student Success Center.