

Dakota College at Bottineau Dean's Council - Agenda



July 7, 2020 at 8:00 am - Alumni Center

Present: Corey Gorder, Lisa Mock, Dr. Migler, Sandy Hageness, Kayla O'Toole, Larry Brooks

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	A few more applications are matriculated and enrolled. The next summer orientation is Monday, July 13.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry reported he scholarship committee meets today. Hometown Career Scholarship has funds left. Ally training starts today. Will be working with a vendor for training on software for organizing student life, fines, etc. The NDUS has about \$180,000 for Open Education Resources for stipends and fellowships. NDUS also has \$500,000 through ITD for instructional design, proctoring and online labs. This will be assigned per campus by FTE and must be spent by December 30 th . One applicant interviewed for the Admission Counselor position. The position will be offered. No applications have been received for the Student Health Nurse position.
b. Administrative Affairs / Business Affairs	Mock	Lisa shared that she is working on year-end submission with the first upload submitted yesterday. Year-end will finalize the end of September. Vonda moved offices yesterday to Student Service area which provides a more private area for Human Resource services. The department will be closed on Friday for cleaning and looking into transferring office phones to computer as a test.
d. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	Ally educational trainings will be held Tuesday, Wednesday and Thursday afternoons this week. Dual Credit registration is slow at this time, expecting it to pick up in August. Professional licensure has been posted on the website effective July 1. Kayla is on the IT hiring committee – will have interviews this week.
e. Public Affairs Council	Hageness	Working through fall in-service, should have a draft out this week.

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f. Athletics	Gorder	Athletics is preparing to bring International student athletes on camps August 20 th due to quarantine requirements. MONDAK is reviewing out of state travel decisions for athletic events.
h. Chancellor's Cabinet / Dean's Update	Migler	Nursing would like to have a pinning ceremony July 17 th on campus. They are preparing a plan to present to Dr. Migler. Contracts are out and a few supplemental contracts left to distribute. The information normally provided in Salary Notification Letters for non-faculty position will be available through HR module in People Soft.
3. Other <ul style="list-style-type: none"> • Forum - Wednesday, July 8 		Anticipating folks will look for reopening plans and Dr. Migler will also provide updates on the budget. Looking to post reopening plans on the web page as soon as possible. Corey shared he is working on providing testing for students when they come back. Discussion held on dining and housing services for students.
4. Recognition & Celebration	All	n/r
5. Announcements	All	n/r