



The Higher Learning Commission

A Commission of the  
North Central Association  
of Colleges and Schools

NCA

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Serving the common good by assuring and advancing the quality of higher learning

December 16, 2009

Dr. Ken Grosz  
Campus Dean  
Dakota College at Bottineau  
105 Simrall Boulevard  
Bottineau, ND 58318-1198

Dear Campus Dean Grosz:

This letter is formal notification of the action taken concerning Dakota College at Bottineau by The Higher Learning Commission. At its meeting on December 7, 2009, the Institutional Actions Council (IAC) voted to continue the accreditation of Dakota College at Bottineau and to adopt any new items entered on the attached Statement of Affiliation Status (SAS). The Commission Board of Trustees validated the IAC action on December 16, 2009. The date of this letter constitutes the effective date of your new status with the Commission.

I have enclosed your institution's *Statement of Affiliation Status (SAS)* and *Organizational Profile (OP)*. The *SAS* is a summary of your organization's ongoing relationship with the Commission. The *OP* is generated from data you provided in your most recent (2008-09) Annual Institutional Data Update. If the current Commission action included changes to the demographic, site, or distance education information you reported in your Annual Institutional Data Update, we have made the changes on the *Organizational Profile*. No other organizational information was changed.

The attached *Statement of Affiliation Status* and *Organizational Profile* will be posted to the Commission website on Monday, January 11. Before this public disclosure however, I ask that you verify the information in both documents and inform Robert R. Appleson, your staff liaison, before Friday, January 8 of any concerns that you may have about these documents. Information about notifying the public of this action is found in Chapter 8.3-3 and 8.3-4 of the *Handbook of Accreditation, Third Edition*.

Please be aware of Commission policy on planned or proposed organizational changes that require Commission action before their initiation. You will find the Commission's change policy in Chapter 7.2 of the *Handbook of Accreditation*. If you have any questions about how planned institutional changes might affect your relationship with the Commission, please write or call Robert R. Appleson.

On behalf of the Board of Trustees, I thank you and your associates for your cooperation.

Sincerely,

Sylvia Manning  
President

Enclosures: Statement of Affiliation Status  
Organizational Profile

cc: Evaluation Team Members  
Chair of the Board



**STATEMENT OF AFFILIATION STATUS**

DAKOTA COLLEGE AT BOTTINEAU  
105 Simrall Boulevard  
Bottineau, ND 58318-1198

**Affiliation Status:** Candidate: 1967  
Accreditation: (1971- .)

PEAQ PARTICIPANT

**Nature of Organization**

**Legal Status:** Public  
**Degrees Awarded:** A

**Conditions of Affiliation:**

**Stipulations on Affiliation Status:** None.  
**Approval of New Degree Sites:** Prior Commission approval required.  
**Approval of Distance Education Degrees:** Prior Commission approval required to offer distance education programs other than those facilitated by North Dakota University System Online.  
**Reports Required:** Progress Report: 06/30/2012; A report on planning (including finances, assessment, resource allocation, and enrollment management).  
**Other Visits Scheduled:** None.

**Summary of Commission Review**

**Year of Last Comprehensive Evaluation:** 2008 - 2009  
**Year for Next Comprehensive Evaluation:** 2019 - 2020  
**Date of Last Action:** 12/16/2009

**Name Change:**

North Dakota State University-Bottineau Branch and Institute of Forestry to North Dakota State University-Bottineau (1987) to Minot State University-Bottineau (7/1/96) to Dakota College at Bottineau (8/1/09)



## ORGANIZATIONAL PROFILE

DAKOTA COLLEGE AT BOTTINEAU  
105 Simrall Boulevard  
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### Enrollment Demographics (by headcount) (HLC Posted: 04/09/2009)

	<u>Full-Time</u>	<u>Part-Time</u>
Undergraduate:	345	310
Graduate:	0	0
Post-baccalaureate First Professional:	0	0
Non-Credit headcount:	0	0

### Educational Programs (HLC Posted: 04/09/2009)

		<u>Program Distribution</u>	<u>Total Awarded</u>
Leading to Undergraduate degrees:	Associate	22	86
	Bachelors	0	0
Leading to Graduate degrees:	Masters	0	0
	Specialist	0	0
	First Professional	0	0
	Doctoral	0	0
Certificate Programs:		3	43

### Dual Enrollment (HLC Posted: 04/09/2009)

Headcount in all dual enrollment (high school) 103

### Off-Campus Activities (HLC Posted: 04/24/2009)

In-State:	Campuses:	None
	Sites:	Bismarck (Bismarck State College) ; Minot (Burdick Center) ; Minot (Minot State University) ; Rugby (Heart of America Medical Center) ; Valley City (Shayenne Care Center)
	Course Locations:	2
Out-of-State:	Campuses:	None
	Sites:	None
	Course Locations:	None
Out-of-U.S.:	Campuses:	None
	Sites:	None
	Course Locations:	None

### Distance Education Certificate and Degree (HLC Posted: 04/09/2009)

A.A. in Liberal Arts	Internet
A.A.S. in Accounting Technology	Internet
A.A.S. in Administrative Assistant	Internet
A.A.S. in Advertising and Marketing	Internet
A.A.S. in Medical Assistant	Internet
A.A.S. in Medical Secretary	Internet
A.A.S. in Paraeducation	Internet
A.A.S. in Recreation Management	Internet



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Certificate in Paraeducation	Internet
Certificate of Completion in Basic Grounds Worker Skills	Internet
Certificate of Completion in Medical Coding	Internet
Certificate of Completion in Medical Transcription	Internet
Certificate of Completion in Recreation Management	Internet
Diploma in Advertising and Marketing	Internet
Diploma in Bookkeeping	Internet
Diploma in Greenhouse Technology	Internet
Diploma in Landscape Technology	Internet
Diploma in Medical Assistant	Internet
Diploma in Medical Coding	Internet
Diploma in Medical Transcription	Internet
Diploma in Reception Services	Internet
Diploma in Urban Forestry	Internet