

Dakota College at Bottineau

Dean's Council – Minutes

August 3, 2021 at 8:00 am - Alumni Center



Topic	Responsible Party	Discussion/Outcome
1. Guest Department – Registrar (attachment included)	Kippenhan	Heidi Kippenhan, Registrar provided an overview of available reports for student enrollment. Dr. Migler identified reports that would benefit the development of historical enrollment trends.
2. Guest Department – Foundation	Stevens	Gearing up to promote Old Main campaign. Leslie will be set up during the car show downtown this Saturday, where renderings and collateral materials will be available to the public. There is a strategy meeting scheduled to review campaign process. Logrollers meeting will be held next week where fundraising for the next year will be reviewed. The Alumni group meets next week as well. They are looking to add additional members to the committee. Gorder Golf Tournament went well. The Calcutta (new for the tournament) drew in additional funds. Leslie is working on the Evergreen event to be held September 25 th . Turtle Trot will be held August 28 th .
3. Enrollment	Brooks	Provided enrollment reports for fall. Even though applications received are down, matriculated/enrolled is up from this time last year.
4. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry reported that final scholarships will be awarded tomorrow. Thursday the Academic Standards Committee will discuss student probation/suspension. He will be in Bismarck next week for Chancellors Cabinet and ND CTE conference.
b. Administrative Affairs / Business Affairs	Mock	Lisa is working with the auditors on the operational audit. About a third of the way into it, should be completed with year-end books. Will run until the end of September. ARPA funding request of \$7.2 million was turned into the state last week. We have not received a response as of today. Lisa is processing grant submissions.

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<p>c. Distance Education Council/Distance Ed and Academic Support Services</p>	<p>O'Toole</p>	<p>Kayla has finalized signage for the Academic Atrium. It is scheduled to be installed prior to school starting. The cubicles are scheduled to arrive August 10-11 and will be set up for library study rooms and work stations for Distance Ed. An open house will be held during in-service week. Kelcee Johnson, Distance Ed Admin Assistant started this week. Fitness passes are now available. There are 246 registered students taking at least one online class so far. There is paperwork for 288 students received so far. We are on track at the same as last year at this time. Kayla is getting requests from schools to come out to help with registration this August.</p> <p>Kayla is attending the ND CTE conference in Bismarck Monday-Wednesday and move into the new office area Thursday-Friday into their new area.</p>
<p>d. Public Affairs Council</p>	<p>Hageness</p>	<p>News release will go out this week from the Turtle Mountain Band of Chippewa tour they had a few weeks ago. Working on a community welcome for the students to be held August 23rd. New faculty-staff orientation invites will be sent tomorrow. Will meet with Margie next week to lay out the new year campaign.</p>
<p>e. Athletics f. Chancellor's Cabinet / Dean's Update</p>	<p>Gorder Migler</p>	<p>Corey reported the volleyball student athletes arrived on campus yesterday. Working with athletic conference to see what their COVID precaution recommends will be this fall. Karl Sorby is on campus now full time. Reed and Val are back on campus this week. Will be reviewing game day management process.</p> <p>Dr. Migler will be out of the office next week Monday-Wednesday. Dean's Council meeting will not be held next week. Larry will represent DCB at Chancellor's Cabinet next week. A potluck picnic and tour of the dining center will be held during in-service week. New Thatcher Hall custodian, Kenneth Brown started this week in Physical Plant. Chris and Dr. Migler are working with a consultant on EPA grant details.</p>

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		Air conditioning is working in the two Milligan rooms. The bathrooms are ready in student center.
<p>5. Other</p> <ul style="list-style-type: none"> • Organizational Chart (attachment included) • Follow-up on Meal Plans for Head Residents • Strategic Planning (attachment included) • Other 	Migler	<p>Click Here for Attachments</p> <p>The Org Chart will be updated as attached in the handbook this week.</p> <p>The meal plans as discussed last week have been researched. It was tentatively decided to leave contracts offering room/board will remain as offered.</p> <p>The NDUS strategic plan was provided for review. The DCB strategic plan will be updated this fall. In review, the four goals from NDUS will be taken into consideration.</p> <ol style="list-style-type: none"> 1) Optimizing student affordability while maintaining campus financial health 2) Provide access to programs people want, where and when they need them. 3) Prepare students for success 4) Maximize the strengths of the unified system. 5) Research excellence and innovation <p>These will be reviewed during the strategic planning session at in-service.</p> <p>A \$3600 invoice to update the temperature kiosks was discussed. It was recommended by the council not to update the plan and repurpose the kiosks.</p>
6. Recognition & Celebration	All	Babe Ruth tournament went well. Positive response was received by the community.
7. Announcements	All	Discover DCB on Thursday New Faculty-Staff Orientation next Friday, August 13.