

Dakota College at Bottineau

Dean's Council – Minutes

March 9, 2021 at 8:00 am - Alumni Center



Present: Sandy Hageness, Kayla O'Toole, Larry Brooks, Dr. Migler, Lisa Mock, Corey Gorder and guest department Mark LaCroix

Topic	Responsible Party	Discussion/Outcome
1. Guest Department – Housing	LaCroix	<p>Mark provided a residence hall review along with meal deliver for students in quarantine. Housing application process is now set up to apply online. This streamlines the process down from a six-step to a two-step process. Looking into continuing Milligan Hall into co-ed accommodations. The consideration is due to the updates in the rooms allowing all students to have the option to rent higher-end accommodations. Males would occupy the top floor, females on the ground floor. The beds that were purchased for Mead Hall last year are not holding up. Mark is getting a quote for replacement bed frames and looking at more furniture to update the rooms.</p> <p>Room checks in Mead Hall went well this week. Considering the addition of air fryers and medium size refrigerators (in Milligan) to list of acceptable small appliances. There are a couple of RA applications being received for 2021, putting together a committee to review applications. Would like to select the RA's early and provide training in the spring vs fall.</p>
2. Enrollment	Brooks	<p>Spring enrollment reviewed.</p> <p>Fall applications received are up six applicants over last week. Enrollment applications are up eight from last week.</p> <p>Fall registration is open. Recommendation made to start reviewing current enrolled students to see if they have registered for fall. Advising has all athletic teams scheduled to register.</p>
3. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	<p>Heidi Kippenhan will start in the Registrar position on Monday, March 15th. Faculty Senate is this Thursday.</p>
b. Administrative Affairs / Business Affairs	Mock	<p>IPEDS and HLC reporting is coming up. Working with Plant Services on Smoke Emissions report. Received \$24,000 more in COVID funding, the total funding received to date exceeds \$2.1 million. There is \$117,215 of CARES money going to the students. Working with FA to distribute. Should be disbursed to the students with highest need, usually PELL's eligible students.</p>

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<p>c. Distance Education Council/Distance Ed and Academic Support Services</p>	<p>O'Toole</p>	<p>Janeen has announced her retirement, effective July 15, 2021. Position will be posted and would like someone in place while she is still on board to train. Lisa Anderson will be out this week. Lisa Mock is out of the office this Friday afternoon.</p> <p>Student Success Center are scheduling students schedule for fall classes. A review of services to be provided through Student Success Center is underway. Looking at doing more with career services. Grad placement may be a summer project. Tutoring and Disability Services are working with the Library to provide updated services to students.</p> <p>Retention meeting is scheduled for today. Persistence Completion Academy (PCA) for HLC poster presentation will be held the end of March.</p> <p>Next week OEC has a national virtual conference. DC fall and summer schedules have been sent to high schools. Stacey is getting out mid term grades, There are 13 LEAP grads this year with seven planning to walk at graduation.</p> <p>Legislation is looking at a DC scholarship whereby tuition spent as a DC student may be used as a credit by BND for tuition when students enroll in higher ed after high school.</p> <p>OER conference was last week. Will get out recordings and send out to faculty for reference. IEC meeting will be held this week.</p>
<p>d. Public Affairs Council</p>	<p>Hageness</p>	<p>News releases reviewed; photo contest results. Leaderjack activities and upcoming events, virtual STEM offering. Reminder provided that Excellence Award nominations are open. Larry will be on the radio this week for CTE program benefits. Amy Hofmann will interview next week for the DMS program.</p>
<p>e. Athletics</p>	<p>Gorder</p>	<p>Most of the teams are gone over spring break. Karl Sorby, MBB coach was on campus yesterday to meet folks and the current MBB players. He will be done next week at VCSU. VB has a game in Bismarck this this Friday.</p>
<p>f. Chancellor's Cabinet / Dean's Update</p>	<p>Migler</p>	<p>Dr. Migler will be working off-site next week. Applications closed yesterday for the Physical Plant Director.</p>

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<p>4. Other</p> <ul style="list-style-type: none"> a. DCB House Appropriations b. NDUS approved Policies & Procedures 	<p>Migler</p>	<p>Click Here for Attachments</p> <p>Dr. Migler reviewed the budget proposal to be presented to the House Appropriations tomorrow.</p> <p>The NDUS sends updates to policies and procedures. The most recent notification attached. Monthly the Dean's Council will review the notifications to identify any requirements necessary to the Dakota College policies.</p>
<p>5. Recognition & Celebration</p>	<p>All</p>	<p>Shout out to Dr. Zahra Moss for the nice event held last Friday for PTK induction and recognition.</p>
<p>6. Announcements</p>	<p>All</p>	<p>Spring break next week.</p>