



**History Articulation Agreement  
between  
Dakota College Bottineau and Valley City State University**

**Introduction:** This articulation agreement formally recognizes that Valley City State University (hereinafter VCSU) and Dakota College Bottineau (hereinafter DCB) are educational institutions which agree to work together to provide educational opportunities for the students of their institutions.

The History is a face-to-face program. Students will need to take courses on the VCSU campus to complete this degree.

**Purpose:** The purpose of this agreement is to provide a seamless articulation of credits for students who earn an Associate in Arts or an Associate in Science Degree from DCB to transfer to VCSU in order to earn a Bachelor of Science or Bachelor of Arts with a major in History from VCSU.

**Steps:**

1. Complete the DCB Associate in Arts or Associate in Science degree.
2. Apply to Valley City State University and declare the History.
3. Students must complete a minimum of 30 hours of upper level (300-400 level) credit to complete graduation requirements at VCSU. Students must complete 30 hours from VCSU.
4. Graduates under this program would earn a Bachelor of Science or Bachelor of Arts degree with a major in History.
5. Note: The Bachelor of Arts degree requires completion of a 16 credit Language/Cultural Studies block. There may be remaining upper division general education requirements to complete after transferring to VCSU.

**Motivating Principles and Values:**

1. Students will be well served by the partnership and the high quality program offered through this agreement.
2. This partnership will benefit the educational needs of the region by providing graduates of high quality.
3. Both campuses seek to maintain compliance with state and national accreditation guidelines to ensure quality.

**Accreditation:** VCSU is accredited by the North Central Association of Colleges and Schools--The Higher Learning Commission (HLC); The National Council for the Accreditation of Teacher Education (NCATE); and approved by the State of North Dakota Education Standards and Practices Board (ESPB). DCB is accredited by the North Central Association of Colleges and Schools – The Higher Learning Commission (HLC).

**Longevity of Agreement:** This agreement will be in effect for five (5) years, starting January 1, 2015. At the end of the five (5) years, students who have begun the program and are in the process of completion will be allowed to finish (within a one or two year timeline). Agreement will be reviewed annually to reflect changes in curricula and campus procedures and policies.

**Termination or Revisions:** DCB and VCSU agree to provide at least 90 days advance written notification of their intent to terminate the agreement. All revisions of this agreement must be approved in writing by those who sign this agreement or their successors.

**Governance and Management:** This agreement shall be governed by the academic policies and procedures of DCB and VCSU. As required by the condition of the program and accreditation, the Bachelor of Science (or Arts) Degree in History will be governed by the Social Science Department at VCSU. Conversely, the AA or AS degree will be administered by DCB as required by the guidelines.

VCSU agrees to arrange for a Program Representative to be available to advise History students in the program each semester.

Both Valley City State University and Dakota College Bottineau will provide a liaison that will be available to inform and guide students through this program.

VCSU agrees to grant a Bachelor of Science or Bachelor of Arts with a major in History to students who successfully complete the requirements for the degree.

It is agreed upon that DCB will provide general education courses, supplementary curriculum, and elective courses which satisfy VCSU graduation requirements for students enrolled in this program.

**Graduation Requirements:** A minimum of 120 total credits are required for a Bachelor's degree and must be taken from the appropriate categories. Students must complete a minimum of 30 hours of upper level (300-400 level) credit to complete graduation requirements from VCSU. Students must complete a minimum of 30 hours from VCSU. College-level credit hours earned at DCB that do not meet general education requirements, program requirements professional education requirements will be used as general electives and count toward total credits required for graduation. All non-education majors must complete a minor.

As part of VCSU graduation requirements, students must develop a digital portfolio that illustrates the best evidence of meeting the abilities and skills requirements for their degree. VCSU recommends students enroll in the appropriate Senior Portfolio course for 1 semester credit to assist them in developing their digital portfolio.

**Admission:** Students taking DCB course(s) must apply and be accepted for admission at DCB. Students taking VCSU course(s) must apply and be accepted for admission at VCSU. All admission policies at the respective institution will apply.

**Registration:** Each institution will follow its own policies and procedures for registering students for their programs(s). DCB will be responsible for registering students in the associate program(s), and VCSU will be responsible for registering student(s) in the baccalaureate program(s). Collaborative enrollment processes identified in NDUS Collaborative Student Procedure 404.0 will be used as needed.

Should a student drop credits during the collaborative semester at the "host" campus, the "host" campus is responsible for immediately notifying the "home" campus Financial Aid Office.

**Student Services:** If students have documented disabilities that may affect their academic experience and are seeking accommodations, it is their responsibility to supply documentation and make a request for services through the office of Student Academic Services as soon as possible.

**Financial Aid:** Students enrolled in a DCB two-year degree seeking program will have all aspects of their Federal Title IV Financial Assistance administered by DCB's Financial Aid Office. This includes, but is not limited to:

- Processing of FAFSA and other applications, determination of eligibility, awarding, and disbursement of funds;

- Assessment and enforcement of satisfactory academic progress standards;
- Calculation and distribution of refunds;
- Administration of all aspects of the Federal Family Educational Loan Programs

During the student's enrollment at DCB, DCB policies and procedures will apply. Student budgets (Cost of Attendance) used in establishing aid amounts will be the same as those used for awarding federal aid to other DCB students. A contact from the DCB Financial Aid Office will be identified to work with the Valley City State University Financial Aid Office assigned contact.

Students may be employed in a DCB student employee position funded through institutional funds if enrolled in at least six (6) DCB credits hours during each semester of employment, and must meet all DCB student employee requirements.

Valley City State University will be responsible for awarding aid to students who have been admitted to Valley City State University. Students will have all aspects of their Federal Title IV Financial Assistance administered by Valley City State University Student Financial Aid Office. This includes, but is not limited to:

- Processing of applications, evaluation of eligibility, awarding, and disbursement of funds;
- Assessment and enforcement of satisfactory academic progress standards;
- Calculation and distribution of refunds;
- Notifying changes in enrollment status to lenders under the Federal Family Educational Loan Programs.

During this enrollment the Valley City State University policies and procedures will apply. Student budgets (costs) used in establishing aid amounts will be the same as those used for awarding federal aid to other Valley City State University students.

Students on the DCB campus are not eligible for Valley City State University sponsored scholarships, waivers, or federal student work-study while pursuing a degree from Valley City State University. Students enrolled in the Valley City State University program are not eligible for DCB sponsored scholarships or waivers.

Entrance and exit loan counseling requirements will be met with the use of electronic counseling available through the website <http://www.mappingyourfuture.org/OSLC> (for Perkins Loans) and <https://studentloans.gov/myDirectLoan/index.action> for all Federal Direct Loans.

**Tuition and Fees:** NDUS procedure 805.3.1, Collaborative Distance Learning Tuition, will apply to this agreement.

**Technology and Support Services:** VCSU will provide students in this program adequate technical support in a timely manner for the courses taken from VCSU. DCB will provide students in this program adequate technical support in a timely manner for the courses taken from DCB.

Students enrolled in at least one VCSU course will have full access to VCSU technology services, including VCSU wired and wireless computer network, Blackboard account, VCSU email/messaging account, printer access, and computer peripheral equipment checkout. Students may elect to pay the VCSU technology “buy up” fee if they would like full-time access to a VCSU laptop according to the established procedures at the following URL: <http://technologyservices.vcsu.edu/vp.htm?p=2921>

All online students in VCSU courses are expected to abide by the technical requirements, as outlined at <http://distancelearning.vcsu.edu/vp.htm?p=1288>

The following URL provides additional information regarding the notebook computer initiative at VCSU: <http://technologyservices.vcsu.edu/vp.htm?p=2958>

**Marketing:** A VCSU representative will come to the DCB campus once a year to recruit new students for this program. VCSU will be responsible for providing DCB with marketing materials to distribute to prospective students. Both institutions will display information about this agreement on their Transfer Website. DCB will work collaboratively with VCSU to identify prospective students for this program.

**Textbooks:** The textbooks for the VCSU courses will be purchased through VCSU. Likewise, the textbooks for the DCB courses will be purchased through DCB.

**Faculty and Staff:** VCSU will select and assign qualified faculty members to teach the required courses. VCSU will name a Program Coordinator for this agreement. DCB will assign a faculty member as a liaison for this agreement.

Per NDUS guidelines, VCSU’s Agreement Manager for this articulation is the Director of Distance Learning and Faculty Development and can be reached through the Academic Affairs office (701-845-7202).

VCSU’s History program coordinator is Dr. Anthony Dutton, Assistant Professor, Social Science Department (701-845-7107).

**Amendments to the Agreement:** Mutually agreed upon amendments to this agreement may be approved by those who sign this agreement or their successors. The agreement may be terminated at any time through joint action of the two presidents with adequate provision for currently enrolled students.

**VALLEY CITY STATE UNIVERSITY**

Major: **History**

**B.A. / B.S.**

**2014-2016**

**00/00/0000**

Student Name \_\_\_\_\_  
 Student ID \_\_\_\_\_  
 Advisor \_\_\_\_\_

General Education Requirements					39 Crs			Required Courses			24 Crs			For B.A. degree, Language/Cultural Studies				
Subject-Catalog Nbr-Course Title - Credits	Cr	Gr	Hpt	Sub	Subject-Catalog Nbr-Course Title - Credits	Cr	Sub	Subject-Catalog Nbr-Course Title - Credits	Cr	Gr	Hpt	Sub						
<b>Communication &amp; Collaboration - 9 crs</b>					HIST 103 U.S. to 1877 - 3	DCB or VCSU		In consultation with your advisor, select a										
ENGL 110 College Composition I					HIST 104 U.S. to Present - 3	DCB or VCSU		<b>16 credit</b> block of related courses from the										
ENGL 120 College Composition II					HIST 211 World Civilizations to 1500 - 3	DCB or VCSU		following: Spanish, Art, Music, English,										
<i>or</i> ENGL 125 Intro to Professional Wrtg					HIST 212 World Civilizations Since 1500 - 3	DCB or VCSU		Theatre, Photography, and History.										
COMM 110 Fund of Public Speaking					HIST 220 North Dakota History - 3	DCB or VCSU		Courses may not be double-counted and										
<i>or</i> COMM 212 Interpersonal Comm					HIST 400 Historiography - 3	VCSU		may not include credits for portfolio										
<i>or</i> COMM 216 Intercultural Comm					HIST 470 Topics in Non-Western History - 3	VCSU		preparation or internships.										
					Additional 3 credit course with HIST prefix	VCSU												
<b>Problems Solving - 11 crs</b>					numbered 300 or above.			<i>These credits are recorded as Electives</i>										
<b>Mathematics - 3 crs (Select one course)</b>								<i>on a graduation audit until approval of the</i>										
MATH 103 College Algebra					<b>Directed Electives</b>			<i>Language &amp; Cultural Studies Block form</i>										
MATH 104 Finite Mathematics					<b>The Americas - 6 crs</b>													
MATH 107 Precalculus					<i>^3 credits must be from courses 300 level or above</i>													
MATH 165 Calculus I					HIST 260 Women in America - 3	VCSU												
<b>Lab Science - 8 crs (Select two courses)</b>					HIST 267 Environmental History - 3	VCSU												
BIOL 111, 150, 151, 170, 220, 221					HIST 270 Native American Studies - 3	VCSU												
CHEM 115, 116, 121, 122; GEOL 100, 106					HIST 300 Race, Ethnic, & Gender Rel - 3	VCSU												
PHYS 100, 110, 161, 162, 251, 252; TECH 161					HIST 320 History of the American West - 3	VCSU												
					HIST 330 Hist Civil War Era (1850-1877) - 3	VCSU												

<b>Technology - 3 crs (Select one course)</b>				HIST 375 The U.S. Constitution: Federal - 3	VCSU						
CIS 170 Intro to Computer Info Systems				HIST 376 The U.S. Constitution: Civil Lib - 3	VCSU						
CSCI 127 Intro Java; CSCI 160 Intro Struc				HIST 380 The American Presidency - 3	VCSU						
				HIST 385 History of Canada - 3	VCSU		<b>For B.S. degree, Related Field</b>				
<b>Wellness - 2 crs</b>				HIST 450 History of the U.S. Since 1950 - 3	VCSU						
HPER 100 Concepts Fitness & Wellness											
				<b>The World - 3 crs</b>			<i>These credits are recorded as Electives on a graduation audit.</i>				
<b>Aesthetic Engagement - 6 crs</b>				HIST 314 History of Economic Thought - 3	VCSU						
<b>Literacies - 3 crs (Select one course)</b>				HIST 321 Hist of Ancient Greece & Rome - 3	VCSU						
ENGL 220, 225, 241, 242, 261, 262				HIST 325 Hist & Geog of England & G Brit - 3	VCSU						
HUM 201 Civil, Thought, & Lit Heritage				HIST 345 Hist & Geog of Spain & Lat Am - 3	VCSU						
SPAN 201 2 <sup>nd</sup> Yr 1; SPAN 202 2 <sup>nd</sup> Yr II				HIST 365 Russia & Her Neighbors - 3	VCSU						
THEA 110 Intro Theatre: THEA 161 Acting I				HIST 454 Renaissance/Reformation - 3	VCSU						
				HIST 460 The Atlantic World - 3	VCSU						
<b>Art &amp; Music - 3 crs (Select one course)</b>				HIST 465 The Contemporary World - 3	VCSU						
ART 110 Intro to Visual Arts											
HUM 202 Fine Arts & Aesthetics											
MUS 100, 101, 207											
				<b>Social Science - 9 crs</b> <i>^3 credits must be from 300 level or above</i>							
<b>Global Awareness &amp; Effective Citizen - 6 crs (Select two courses)</b>				ECON 201 Principles of Microeconomics - 3	DCB or VCSU						
COMM 112 Under Media; COMM 114 Human				ECON 202 Principles of Macroeconomics - 3	DCB or VCSU						
ECON 201 Prin Micro; ECON 202 Prin Macro				ECON 314 History of Economic Thought - 3	VCSU						
GEOG 151 Human Geog				ECON/GEOG 460 The Atlantic World - 3	VCSU						
HIST 260, 267, 270				GEOG 100 Introduction to Earth Science - 3	VCSU						
POLS 115 Amer Gov; POLS 116 State Gov				GEOG 150 Principles of Geography - 3	VCSU						
PSYC 111 Intro Psys				GEOG 300 Environmental Earth Science - 3	VCSU						
				GEOG 362 Geography of	VCSU		<b>B.A./B.S. Degree Requirements -</b>				

				North America - 3		see details in 14-16 catalog			
SOC 110 Intro to Soc; SOC 111 Intro Anthro				POLS 115 American National Government - 3	DCB or VCSU	Completion of Gen Ed Requirements			
				POLS 116 State and Local Government - 3	VCSU	Completion of a major and a minor,			
<b>Additional General Education - 2 crs</b>				POLS 303 Canadian Govt & Politics - 3	VCSU	a double major, or a composite major			
Select from <i>Aesthetic Engagement</i> or <i>Global Awareness</i> areas				SOC 110 Introduction to Sociology - 3	DCB or VCSU	<b>Graduation Requirements</b> - see details in 14-16 catalog			
or ART 112 <sub>(3)</sub> , 231 <sub>(3)</sub> , 281 <sub>(3)</sub> ; GEOG 111 <sub>(2)</sub> ;				SOC 111 Introduction to Anthropology - 3	VCSU	Completion of a 30 upper division			
MUS 104 <sub>(1)</sub> , 105 <sub>(1)</sub> , 130 <sub>(1)</sub> , 131 <sub>(1)</sub> , 140 <sub>(1)</sub> , 141 <sub>(1)</sub> ;				SOC 200 The Family - 3	VCSU	semester hours at 300-400 level			
PHYS 275 <sub>(1)</sub> ; THEA 201 <sub>(1-3)</sub>				SOC 300 Race, Ethnic, & Gender Rel - 3	VCSU	Completion of a 120 semester hours			
				SOC 390 Criminology & Delinquency - 3	VCSU	Minimum cumulative GPA of at least 2.0			
						Completion of a digital portfolio			
<b>Total Gen Ed Credits Required - 39</b>				<b>* Required by Major</b>		<b>Total Major Credits Required - 42</b>		<b>Minimum Credits Required to Graduate - 120</b>	





**Signatures:**

**For Dakota College Bottineau:**

  
\_\_\_\_\_  
Dr. Ken Grosz, Campus Dean

10-16-14

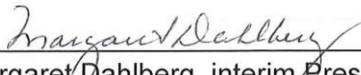
Date

  
\_\_\_\_\_  
Larry Brooks, Associate Dean of Academic Affairs

10/14/2014

Date

**For Valley City State University:**

  
\_\_\_\_\_  
Dr. Margaret Dahlberg, interim President

11-3-2014

Date

  
\_\_\_\_\_  
Dr. Julee Russell, Dean of Faculty and Student Academic Affairs

11-4-14

Date

  
\_\_\_\_\_  
Dr. Anthony Dutton, Social Science Department Chair

11/3/14

Date