

Dakota College at Bottineau Dean's Council

June 13, 2017 at 8:00 am

Present: Dan Davis, Lisa Mock, Kayla O'Toole, Sandy Hageness and Jerry Migler



Agenda

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Report as of June 12, 2017 in comparison to respective years' shows we are on track with applications received.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry is not available to report.
b. Administrative Affairs / Business Affairs	Mock	Lisa will be in Minot Wed-Friday this week to go over budget and next Tuesday for training.
c. NJCAA Mon Dak / Athletics	Davis	There are a few coach positions that will need to be filled.
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	Summer online classes are down by about fourteen students. The fall registrations are going well and higher than last fall at this time. Officially offered the TRIO director position and has been accepted. Upon completion of background checks, a start date will be scheduled. The applicant is from California, originally from Illinois. Kayla will be out of the office Thursday and Friday along with Friday (June 23) of next week. Westhope school is interested in continuing the DC relationship. There are currently 87 students overall registered for fall. Last fall there were a total of 175 students.
e. Public Affairs Council	Hageness	Sandy will be attending the PAC retreat in Bismarck next week (June 20-21). There is a Campus Forum next Thursday (6-22), potluck hosted by Janeen. MiSU is on board to host our web site. IT is working with them. Committee continues to research a DCB ap.
f. Chancellor's Cabinet / Dean's Update	Migler	Dr. Migler reviewed the Chancellor's cabinet agenda. Meeting will be held next Wednesday, June 21. The SBHE retreat is scheduled for the June 26 & 27 in Bismarck.

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		DCB will start a search for a horticulture position (Tech Farm Assistant & Hort Instructor) which is grant funded for one year.
3. Other		
<ul style="list-style-type: none"> Tuition Waiver policy & forms 	Migler	NDUS is reviewing the employee tuition and spouse/dependent tuition waiver policy. Will update to the changes effective July 1, 2017.
<ul style="list-style-type: none"> Planning for Tuition Model Changes in 2019 	Migler	Lisa provided the NDUS 2015-20 Strategic Plan Tuition Model Principles (added to SharePoint attachments). This is proposing all tuition will be charged per credit hour. All campuses that is not currently per credit hour, will have until Fall 2019 to phase in the per credit hour model. Our timeline will be to develop a plan by March 2018 adopting MiSU's model which is a one-rate tuition. Implementation would then take place Fall 2019.
<ul style="list-style-type: none"> Mail and package delivery 	Migler	Discussion was held on streamlining package pick-up and paper delivery. It appears as though there is opportunity to set scheduled times.
<ul style="list-style-type: none"> Contracts – timeline 	Migler	Staff contracts effective July 1, 2017 to be delivered by the end of June. Most faculty/staff contracts are the same, although there will be a few changes. Dr. Migler would like to add a percentage paid per fund to the contracts. A meeting with Lisa and Vonda will be held this afternoon to review a timeline for this year.
4. Recognition & Celebration	All	n/a
5. Announcements	All	n/a