

Members Present Tracy Chisholm, Amy Koehler, Kayla O’Toole, Larry Brooks, Travis Rybchinski, Lexi Kvasnicka-Gates, Keith Knudson, Linda Burbidge, Janelle Green, Gary Albrightson, Zahra Moss, Trisha Nelson, Keri Keith, Shubham Datta, Scott Johnson

Approval of minutes– A motion to approve the minutes from the September 26th, 2019 meeting was made by Keri, seconded by Lexi. Motion passed unanimously.

Dean’s Minute

- State Board meeting Thursday
 - Agendas available online
 - Going through a lot of policies
- UND Presidential Search
 - Meet Thursday to select candidates for campus interviews
 - Will not release names until top 3 candidates selected
- Lightbulbs are being replaced across campus as part of the energy savings project.
- Math Pathways Project is moving slowly forward to state level
- Athletic Director Search
 - Closed to applications last Friday
 - Applications are being reviewed
 - Looking for changes in the DCB Athletic Program

Academic Affairs-Brooks

- Tomorrow hosting Math Track Meet; 9th-12th graders
- Chamber of Commerce scholastic Achievement Awards; April 27th

Curriculum Committee – Brooks

- New course Proposals
 - Deletion - HORT 138 Computerized Landscaping
 - Deletion - HORT 174 Horticulture Equipment
 - Deletion - HORT 231 Landscape Bidding
 - Deletion - HORT 246 Compost Production and Use
 - Deletion - HORT 248 Greenhouse Structures
 - Linda made motion to approve all 5 HORT course deletions; Janelle 2nd; Passed unanimously
 - Title and Description Change – Title changes for HORT 281 from “Flower Shop and Greenhouse Management” to “Floral Retail and Management.” There was also a proposed change to the course description.
 - Keith made motion to approve; Keri 2nd; Passed unanimously
 - Description Change - HORT 151 Intro. To Plants and Pests. Change in description from “pertain to specialty crops” to “pertains to agricultural and ornamental plants”
 - Keri made motion to approve; Linda 2nd; Passed unanimously
 - New course – AGECE 242 Introduction to Agriculture Management (syllabus is attached)

- Amy made motion to approve; Travis 2nd; Passed unanimously
- Description change - BIOL 151 – General Biology II (add prerequisite of “BIOL 150 or instructor approval”
 - Shubham made motion to approve; Travis 2nd; Passed unanimously
- Credit change - HORT 249 – Greenhouse Operations (change credits from 3 to 4)
 - Keith made motion to approve; Shubham 2nd; Passed unanimously
- Curriculum Proposals
 - Social Science AA subplan curriculum change – delete GEOG 161
 - Agriculture AS subplan curriculum change – delete RNG 236
 - Urban Forest Management AAS – substitute/replace CSCI 101 with Technology Elective
 - Urban Forest Management (Certificate) – delete HPER 210 and substitute General Education Elective with FORS 260 – Parks and Urban Greenspaces
 - Agriculture Management and Technology AAS – four course deletions and two course additions (see additional attachment)
 - Agriculture Management and Technology (certificate) – new curriculum
 - Information Technology AAS – a mix of additions, deletions and substitutions (see additional attachment)
 - Art AA subplan curriculum changes (see additional attachment)
 - Keri made motion to approve all proposed curriculum changes; Scott 2nd; Passed unanimously

CCF-Gagnon

- No Report

Academic Catalog Updates- Kvasnicka-Gates

- Need to update academic catalog-HLC compliance
 - Pg. 150-160; Bulk
 - Department heads work with faculty to decide how they will go through and update
 - Submit changes OCT. 14th to April

Credit Hour Policy- Brooks

- Revision to policy to better incorporate dual credit courses
 - To change the definition for course class length and period taught (see policy document) from 50 minutes to “45-50 minutes”; 16 weeks to “15 weeks.”
- Motion to approve revised credit policy was made by Amy; seconded by Janelle; Motion passed unanimously

Drug Free Campus Policy (2nd Read)-Moss

- Motion to approve 2nd read with the change suggestions proposed by staff senate except leaving the ND code Law they suggested for deletion and move “withholding transcripts and grades” to go behind the fines line was made by Amy, seconded by Gary. Motion passed unanimously.

High Enrollment Course Ad Hoc committee-Williams

- No proposal yet

Dakota College at Bottineau
Faculty Senate
Wednesday, October 23th, 2019 @ 12:11 PM



Faculty Qualifications Committee-Brooks

- Ask to revise requirement of having “one at-large faculty member from discipline area” on committee to “one at-large faculty member”
 - Travis made motion to approve; Scott 2nd; Passed unanimously

Other

- Special Faculty Senate Meeting scheduled November 7th

Keith made a motion to adjourn, seconded by Lexi. Meeting adjourned at 12:55pm.

Respectfully submitted,
Amy Koehler