



Course Prefix/Number/Title: CIS 232 Graphic Design

Number of Credits: 3

Course Description: Students will learn how to edit photos and how to design composite images using Adobe Photoshop

Pre-/Co-requisites: None

Course Objectives: Upon completion of this course, the student will be able to:

- To manipulate graphical images for web use.
- Demonstrate a working knowledge of software programs used to edit images.
- Demonstrate the ability to use technology (cameras, scanners, etc).
- Practice concepts of good image design.
- Interpret and synthesize information resulting in problem solutions.
- Apply concepts learned to independent challenge problems.

Instructor: Trisha Nelson

Office: MiSU Campus, Model Hall 311

Office Hours: 9:00 a.m. – noon Tuesdays & Thursdays; in-person or virtual meeting available by appointment

Phone: 701-858-3313

Email: [trisha.nelson@dakotacollege.edu](mailto:trisha.nelson@dakotacollege.edu)

Lecture/Lab Schedule: M, W, F 10:00-10:50

Textbook(s): Adobe Photoshop Creative Cloud Revealed; Author: Reding; ISBN 978-1-305-26053-5; Adobe Creative Cloud subscription

Course Requirements: : Instruction procedures include lecture, demonstrations, class discussion and research assignments, quizzes and tests.

Tentative Course Outline:

- Getting started with Adobe Photoshop
- Working with layers
- Making selections
- Incorporating color techniques
- Working with type in an image
- Using Painting tools
- Working with special layer functions
- Creating special effects with filters
- Enhancing specific selections

- Adjusting colors
- Using clipping masks, paths, and shapes
- Transforming type
- Liquefying an image
- Performing image surgery
- Annotating and automating an image
- Creating images for the web

General Education Competency/Learning Outcome(s) OR CTE Competency/Department Learning Outcome(s): Employ industry-specific skills in preparation for workplace readiness.

Relationship to Campus Focus: The course focuses on knowledge and application of technology.

Classroom Policies:

- Students are required to complete all class activities.
- Attendance is vital to success. Absences and arrangements must be made with the instructor prior to class time.
- The instructor reserves the right to remove anyone causing disruptions or showing disrespect to others. The instructor will interpret and declare what is considered disruptive or disrespectful behavior.
- Students are to silence or turn cell phones off during class.

Student Email Policy:

Dakota College at Bottineau is increasingly dependent upon email as an official form of communication. A student's campus-assigned email address will be the only one recognized by the Campus for official mailings. The liability for missing or not acting upon important information conveyed via campus email rests with the student.

Academic Integrity:

According to the DCB Student Handbook, students are responsible for submitting their own work. Students who cooperate on oral or written examinations or work without authorization share the responsibility for violation of academic principles, and the students are subject to disciplinary action even when one of the students is not enrolled in the course where the violation occurred. The Code detailed in the Academic Honesty/Dishonesty section of the Student Handbook will serve as the guideline for cases where cheating, plagiarism or other academic improprieties have occurred.

Disabilities or Special Needs:

Students with disabilities or special needs (academic or otherwise) are encouraged to contact the instructor and Disability Support Services.

Title IX:

Dakota College at Bottineau (DCB) faculty are committed to helping create a safe learning environment for all students and for the College as a whole. Please be aware that all DCB employees (other than those designated as confidential resources such as advocates, counselors, clergy and healthcare providers) are required to report information about such discrimination and harassment to the College Title IX Coordinator. This means that if a student tells a faculty member about a situation of sexual harassment or

sexual violence, or other related misconduct, the faculty member must share that information with the College's Title IX Coordinator. Students wishing to speak to a confidential employee who does not have this reporting responsibility can find a list of resources on the DCB Title IX webpage.