

# Dakota College at Bottineau Dean's Council



May 26, 2020 at 8:00 am - Alumni Center

PRESENT: Dr. Migler, Larry Brooks, Corey Gorder, Lisa Mock, Kayla O'Toole

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Larry distributed a handout for enrollment applications.
2. Guest Department - Foundation	Leslie Stevens	30 Hometown Career Scholarship notifications mailed, another 3-4 that appear to be eligible, leaving 6-7 remaining. Part time position for Events Coordinator being advertised. Golf tournament still scheduled for July.
3. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry has an AAC meeting today. He will be serving on GERTA comm. for NDUS. Nursing students are back on campus for classes He will be out of office after today for the remainder of the week.
b. Administrative Affairs / Business Affairs	Mock	Lisa is submitting audit materials for: <ul style="list-style-type: none"> <li>▪ CTE state funding grant billing due at the end of the month</li> <li>▪ Internal control testing due at the end of the week</li> <li>▪ Care funding update</li> </ul> Bookstore is doing a soft opening when the nursing students are back on campus.
d. Distance Education Council/Distance Ed and Academic Support Services	O'Toole	Kayla has completed her staff evaluations. Online Seat Time forms are mostly received, some are over on minutes for credits Kayla will serve on the OER advisory council for NDUS
e. Public Affairs Council	Hageness	PAC – working on soft-opening plan communication.
f. Athletics	Gorder	Academic Teams have been announced. Weight room items are in, cleaned out weight/aerobic rooms. Posted guidelines for cleaning/wiping equipment down.
h. Chancellor's Cabinet / Dean's Update	Migler	There will be a possible 4 <sup>th</sup> Farm Bus. Management Position – Grant paperwork submitted



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Payroll 2021 Scenarios		Salary Increases for the 2020-21 contract year was discussed. There will be 2% for full-time staff/faculty
4. Recognition & Celebration	All	n/r
5. Announcements	All	n/r