

# Dakota College at Bottineau Dean's Council

Minutes – Dean's Suite  
November 25, 2019 at 8:00 am



PRESENT: Dr. Migler, Leslie Stevens, Larry Brooks, Kayla O'Toole, Lisa Mock, Corey Gorder, Sandy Hageness

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Enrollment for Fall 2020 reviewed. 35 resident and 13 non-resident applications received to date.
2. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry will be in Minot tomorrow meeting with Paramedics. There are no classes on Wednesday. This is a work day for faculty; 8:30-10 faculty senate meeting and the remainder of the day all faculty will work on projects, i.e. syllabus checklist to meet criteria. There is a chance that Student Services will be closed on Friday.
b. Administrative Affairs / Business Affairs	Mock	The Business Office will be open on Friday. Lisa is cleaning up loose ends from the HR/Payroll audit. She is also working on HLC items. She is cleaning up the last of the inventory audit as she'd like it complete before the auditors return which she anticipates to be the beginning of the new year.
d. Distance Education Council/Distance Ed. and Academic Support Services	O'Toole	Kayla reported that she is receiving Dual Credit registrations. The online courses are currently going through a redesign and development. She is busy with HLC, and faculty qualification meetings. The online contract requests for spring will come out soon. Kayla is finalizing the December community ed schedule. There will be a couple of online courses through Ed-To-Go and one campus course, Foods of the World. Kayla is out of the office on Friday, Stacy may also be gone, will post a sign on the door if they are closed. Kayla's Chamber of Commerce term is complete.

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<p>e. Public Affairs Council</p>	<p>Hageness</p>	<p>Today the videos are uploaded for streaming to promote DCB and programs. The policy page is published with the policies approved at Dean's Council last week available.</p>
<p>f. Athletics</p>	<p>Gorder</p>	<p>Researching other athletic programs, i.e. women's hockey, etc. There is outside interest in the football gear. The equipment is likely considered as state property and as such, not available to be sold.</p>
<p>g. Foundation</p>	<p>Stevens</p>	<p>The Foundation has a new website they will launch live tomorrow. This will attach to the existing site and Rachel and Leslie will be able to edit. There have been meetings for Capital Campaign the last few weeks. Leslie reported that there are four donors ready to commit for naming rights to rooms in the building. December 5 is next meeting for the Strategy Committee for the campaign. They are working finalizing the documents for the auditor by the first of December. They are transitioning to a new account firm, Brady Martz by December 5, 2019.</p>
<p>h. Chancellor's Cabinet / Dean's Update</p>	<p>Migler</p>	<p>Dr. Migler met with the Bottineau EDC last week to propose funding for a scholarship. The proposal is for EDC to provide \$67,000 per year for next two years for workforce scholarships. ND Challenge Grant program could match \$33,500 per year resulting in a total of \$100,000 per year. This would be used to attract new students to DCB.</p> <p>Dr. Migler is meeting with departments to allow an open discussion about the discontinuation of the football program. There is one today and the remainder of the meetings will be held on Wednesday.</p>
<p>3. Other</p> <ul style="list-style-type: none"> <li>• Community Input – EPA Brownfield Clean-up Grant</li> </ul>	<p>Migler</p>	<p><a href="#">Click Here for Attachments</a> This meeting is a venue for individuals to gain additional information and provide input on the project to abate asbestos and</p>

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		<p>other hazardous materials in Old Main and Milligan Hall. A notice regarding this public meeting was provided in the Bottineau Courant several weeks ago. There were not any additional community members in attendance. A summary of the various alternatives for this project were provided at the meeting (no action, abatement and renovation of the two buildings, demolition of the two buildings with new construction to replace them). Abatement and renovation was determined to be the most logical of these alternatives. All in attendance supported this option. There was no opposition to this plan.</p>
<p>4. Recognition &amp; Celebration</p>	<p>All</p>	<p>Intelligent.com has recognized two programs at DCB as top degree programs in the nation. Photography Degree Programs is ranked ninth and Medical Coding Degree Programs is ranked #42. Each program was evaluated for flexibility, cost, course strength, faculty, and reputation.</p>
<p>5. Announcements</p>	<p>All</p>	<p>No classes on Wednesday. This will be a faculty working day.</p>