

MEETING: Staff Senate Minutes

DTAE: 10/11/2016

TIME: 9:30 a.m. CST

LOCATION: Thatcher 2212

Senators: Mike O’Toole (President), Lisa Anderson (Vice President), Kevin Evans, Robyn Poitra

Absent: Ashley Pedie

Additional Staff Present: Sandy Hagness

TOPIC	DISCUSSIONS	DECISIONS
1. Called to Order		Called to order at: 9:38 am
2. Approve Minutes	Minutes from 9/20/2016	<ul style="list-style-type: none">• Minutes were reviewed.• Lisa Anderson motioned to approve, Robyn Poitra seconded motion.• Vote – All approved
3. Dean’s Updates	Update from Dr. Migler	<ul style="list-style-type: none">• Dr. Migler discussed the Administration Council being revitalized.• Discussed maintenance improvements/updates needed in dorms. A group has been formed to review the needs.
4. Old Business	Presentation by Committees: <ul style="list-style-type: none">• Bylaws Committee• Staff Handbook Committee Vacancy (Heidi Hall)	<ul style="list-style-type: none">• Lisa Anderson made motion to put the proposed amendments to the Bylaws to a vote by the Staff Body, Robyn Poitra seconded the motion• Vote – All approved
5. New Business	Elect Secretary October Festivities: <ul style="list-style-type: none">• Costume Contest• Pumpkin Contest	<ul style="list-style-type: none">• Through special election, Lisa Anderson nominated Ashley Pedie to be Staff Senate Secretary/treasurer, Kevin Evans seconded the nomination.• Vote – All approve• Staff senate discussed and decided to hold a costume contest and pumpkin decorating

	<ul style="list-style-type: none"> • Pie for Campus Forum <p>Christmas Party</p> <ul style="list-style-type: none"> • Form a Committee 	<p>contest for Halloween, as they did the previous year.</p> <ul style="list-style-type: none"> • Decided to provide snacks for the upcoming Campus Forum. • Staff Senators will serve as the Christmas Party Planning committee. Discussed possible locations and will continue with planning in November.
6. Other		<ul style="list-style-type: none"> • Sandy will be arranging to have a Flag Raising ceremony and recognition for Veteran's Day
7. Next Meeting dates:	November 9, 2016	
8. Adjournment		Adjourned at: 10:35 am

Submitted by: Michael O'Toole

