

Members Present: Tracy Chisholm, Scott Johnson, Keri Keith, Dr. Gary Albrightson, Kayla O'Toole, Russ Gagnon, Travis Rybchinski, Nicole Burke, Tara DeCrans, Keith Knudson, Trisha Nelson, Clint Saunders, Becky Pfennig, Leslie Stevens, Linda Burbidge, Susan Indvik, Dr. Shubham Datta, Erin Williams

Guests Present: Dr. Migler

Meeting Called to order 12:10PM

Approval of Minutes – Scott motions to approve the minutes. Keith seconds the motion. No discussion. Motion passes.

Dean's Minute – Dr. Migler

- Legislative session is finished.
- Budget for salaries for the biennium is 1.5% the first year with a minimum of \$100 per month of contract (assuming \$1200 for 9-month contracts), 2% for the second year.
- Probably ask for a 3% increase in tuition. (1% is approximately \$20,000)
- Applications are down about 25% from last year at this time.
- SB2030 has not been signed by the governor yet. Penalty related to this bill is \$2.8 million, regardless of campus size.
- DCB received additional funds for Old Main.

Academic Affairs – Chisholm

- Nothing to report

Curriculum Committee – Chisholm

- Course Proposals – 1 course number change proposal & 1 new course proposal
 - Course (Change) Proposal: change ART 150 – Art with a Smart Phone to ART 182 – Art with a Smart Phone. ART 150 is a ceramics course in the NDUS, changing to make transferable as an ART elective in the NDUS.
 - Course Proposal: ACCT 212 – Payroll Accounting (new course)
- Curriculum Proposals—4 curriculum change proposals
 - Curriculum Proposal: course additions, deletions, and substitutions to Reception Services Certificate based on recommendations from advisory committee
 - Curriculum Proposal: course additions, deletions, and substitutions to Administrative Assistant AAS based on recommendations from advisory committee
 - Curriculum Proposal: course additions, deletions, and substitutions to Accounting Technology AAS based on recommendations from advisory committee
 - Curriculum Proposal: course substitution in Photography AAS to give students option of taking either CSCI 101 or BOTE 218

- i. Keri motions to approve all course and curriculum proposals. Travis seconds the motion. No discussion. Motion passes

CCF—Gagnon/Nelson

- Trisha N. was introduced at last CCF meeting since Russ is retiring.

Faculty Qualifications Policy – K. O’toole

- Updated and clarified wording in the policy based on HLC recommendation to do so. Erin motions to approve revisions, seconded by Clint. No discussion. Motion passes.

Teacher Evaluations – S. Johnson

- Discussion held regarding current teaching evaluation forms. Ad hoc committee formed to revise the form.
 - Ad hoc committee members: Scott, Keri, Erin, Clint, Gary

Fall & Spring Assessment Days – Burbidge

- Keri motions to have fall assessment day be held on October 11, 2021. Keith seconds. No discussion. Motion passes.
- Spring assessment day will be discussed at the August faculty senate meeting.

Other

- Travis, on behalf of the coaches, thanked the faculty for all they have done.

Linda made motion to adjourn at 12:51 pm Keri seconded; Passed unanimously.

Next regular meeting will be August 2021.

Respectfully submitted,
Scott Johnson