

Dakota College at Bottineau Dean's Council Minutes

Wednesday February 7, 2017

PRESENT: Dr. Migler, Lisa Mock, Larry Brooks, Kayla O'Toole, Danny Davis and Sandy Hageness

Topic	Responsible Party	Discussion/Outcome
1. Enrollment	Brooks	Larry shared a headcount of 789 as of February 6, 2017 for Spring semester with a FT enrollment of 275. This compares to last spring of 717 / 266 respectively. This does not include the developmental courses. Fall 2017 applications received to date is 47, which is comparable to previous years.
2. Campus Updates		
a. Athletics/NJCAA Mon-Dak	Davis	Men and Women's BB scores shared. Hockey plays at WSC tonight. They are on track to compete at Nationals again this year. MCAC contract is at Executive Council will cover us for two years.
b. Academic & Student Affairs	Brooks	The State is reviewing the student health insurance rates; premiums proposed to increase. Academic Affairs is in the review of the Tenure and Sick Leave policy.
• Student Immunizations		Dr. Migler and Larry met with representatives in Minot yesterday to increase CTE presence in the area.
		NCAAA may not be a functioning agency after this year due to budget cuts. Stephanie is looking into a Busch Foundation grant to keep it viable.
		The Farm Management program budget cuts have been passed by the Senate, which would be a 20% cut of the 60% reimbursement for the program.
c. Advertising	Hageness	The Marketing Committee is working on a redesign of the DCB home page and with Presto to update the athletics pages. Also looking into a new web host. We will be sharing a Minot Daily News insert with MSU – publication scheduled for March.

Dakota College at Bottineau Dean's Council Minutes

<p>d. Academic Support Services/Distance Education</p> <p>e. Administrative Affairs / Business Office</p>	<p>O'Toole</p> <p>Mock</p>	<p>Committee is looking at TV programing: BEK TV, KMOT and KXMC will be presenting over the next few weeks. Also reaching out into the Manitoba market. PAC is part of a Legislative Showcase at the end of March. Aquaponics & Hort will be setting up and Photography is to let us know.</p> <p>Trio is working on a special opportunities conference to be held in Bottineau the end of March "Aspire". They are hosting a monthly activity for the students to be involved. February will have a Valentine event. Kayla is waiting on just a few to finalize their dual credit applications. Discussion was held on switching to Black Board and a concern about migrating courses efficiently.</p> <p>The Bottineau Chamber has hired a new Director, Trudy Marum. Kayla will be at an NCEC meeting this week and will provide information on the LEAP program.</p> <p>Lisa is in Minot for training.</p>
<p>3. Update from the Dean</p> <p>a. Latest enrollment report info from Larry</p> <p>b. Room and board rates</p> <p>c. Deferred maintenance and extraordinary repairs projects</p>	<p>Migler</p>	<p>Enrollment update provided at the beginning of meeting.</p> <p>Room/Board rates submitted to the state at a 2% increase. A list of the deferred maintenance projects provided.</p>
<p>d. Q & A</p> <ul style="list-style-type: none"> • Contract Scanning 	<p>Sandy</p>	<p>We have been scanning and saving faculty/staff contracts onto Sharepoint, saving them under the supervisor's folder. Recommendation made to continue this process.</p>

Dakota College at Bottineau Dean's Council Minutes

e. Recognition & Celebration	All	
f. Announcements	All	