

Susan E. Indvik | MSN, RN

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PROFESSIONAL EXPERIENCE

Adjunct Faculty/Instructor

Aug 2018 – present

Dakota College at Bottineau, Bottineau, ND

- ♣ Coordinate planning, implementation, teaching, and evaluation of student learning experiences in the classroom and online for students enrolled at Dakota College
- ♣ Develop and manage course curriculum, including the online selection of course

materials, program progress monitoring, nursing skills assessment, course instruction, and student assessment

- ♣ Prepare and deliver lectures to students on health care practices as well as provide information on local health programs and services that are available to improve access to care

Student Health Nurse

Sept 2018 – present

Dakota College at Bottineau, Bottineau, ND

- ♣ Track student immunization records, set up weekly Covid-19 testing and contact tracing, and update campus Covid-19 guidelines as more information is disseminated by the CDC and NDDoH
- ♣ Assess individual student needs during office visits, promote student health and well-being through educational workshops and booth presentation, and provide a recommended course of action to treat symptoms and illness within scope of practice
- ♣ Manage and organize thrice annual student blood drive, spearhead nutrition and sleep hygiene improvement initiatives, and successfully implemented healthy suggestions markers for dining services

Clinical and Lab Instructor

Jan 2020 – Oct 2020

Dakota College at Bottineau – Bottineau/Minot Site, Minot, ND

- ♣ Taught from 9 to 18 Advanced Degree Nursing students, assessed student skill progression, and coached students on clinical skills needed for graduation and passing of NCLEX examination
- ♣ Facilitated positive environment for students by demonstrating appropriate skills and techniques, monitored student compliance with safety regulations, and ensured students followed evidence-based practice and ethics
- ♣ Maintained working schedule of various clinical sites and dates for students and established rapport and trust with clinical site staff through open and constant collaboration with staff and faculty

TEACHING

Laboratory and Diagnostic Tests

starting Spring 2021

Dakota College at Bottineau, AH 266

Clinical Procedures

Dakota College at Bottineau, AH 136

Clinical Specialties

Dakota College at Bottineau, AH 137

Introduction to Pharmacology

Dakota College at Bottineau, PHARM 215

Clinical Procedures

Fall 2020

Dakota College at Bottineau, AH 130

Clinical Specialties

Dakota College at Bottineau, AH 137

Principles of Nutrition

Dakota College at Bottineau, NUTR 240

Clinical Applications I

Dakota College at Bottineau, NURS 227

Clinical Practice III

Summer 2020

Dakota College at Bottineau, NURS 126

Clinical Procedures

Spring 2020

Dakota College at Bottineau, AH 136

Clinical Specialties

Dakota College at Bottineau, AH 137

Introduction to Pharmacology

Dakota College at Bottineau, PHARM 215

Clinical Practice II

Dakota College at Bottineau, NURS 124

Clinical Procedures

Fall 2019

Dakota College at Bottineau, AH 130

Clinical Specialties

Dakota College at Bottineau, AH 137

Principles of Nutrition

Dakota College at Bottineau, NUTR 240

Clinical Procedures

Spring 2019

Dakota College at Bottineau, AH 136

Clinical Specialties

Dakota College at Bottineau, AH 137

Introduction to Pharmacology

Dakota College at Bottineau, PHARM 215

Principles of Nutrition

Dakota College at Bottineau, NUTR 240

Fall 2018

EDUCATION

Master of Science in Nursing – 4.0 GPA

2020

Capella University, Minneapolis, MN

Bachelor of Science in Nursing - 3.89 GPA

2018

Capella University, Minneapolis, MN

Associates Degree, LPN - Dean's List

2013

Dakota College at Bottineau, Bottineau, ND

Associates Degree in Respiratory Therapy

1993

California College of Health Science, Minot, ND

CLINICAL EXPERIENCE

Registered Nurse – ED, Acute Care, Chemotherapy

Jun 2014 – Sept 2019

Heart of America Medical Center, Rugby, ND

- ♣ Provided general nursing care such as recording patient medical information, assisting physicians during examinations, and collecting tissue and blood samples
- ♣ Delivered pre- and post-op care and education, counseling patients and their families on treatment plans, and monitored patient compliance to treatment plans
- ♣ Cared for oncology patients and their various needs by accessing ports and delivering prescribed chemotherapy, monitored patient for side-effects, and supported patients emotionally through their treatments

Registered Nurse – Med/Surg Unit

May 2017 – Sept 2018

Mayo Clinic Health System, Lake City, MN

- ♣ Assessed the needs of each patient in critical care emergency facilities, prioritized care based on the critical nature, provided treatment, and discharged the patient or arranged for an extended stay
- ♣ Provided direct patient care by monitoring health conditions and planning long-term care needs, performed minor medical operations, and advised patients and their families on illness, care, and continued care after a hospital stay

Registered Nurse – ED

Apr 2015 – Mar 2016

Trinity Medical Center ETC, Minot, ND

- ♣ Advocated for patients, families, and communities by using interpersonal skills to navigate and guide patients through their emergencies, educated patients and their families on various health conditions, and advised patients on how to best follow their

treatment plans

- ♣ Delivered direct patient care by administering medication and treatment, performing diagnostic tests, and maintaining accurate patient reports and medical histories
- ♣ Assisted in the orientation of new nurses and staff by supervising less skilled licensed and certified nurses
- ♣ Performed triage when patients arrived to the emergency department, assessed the severity of injury or illness, and assigned in appropriate area according to triage level

PRESENTATIONS

Indvik, S. (August, 2020). *Diversity in healthcare* [Presentation]. Advanced Degree Nurse Student Orientation, Dakota College at Bottineau, Bottineau, ND.

Indvik, S. (March, 2020). *The negative impact of vaping and e-cigarettes* [Paper presentation]. Capstone Project presentation, Dakota College at Bottineau, Bottineau, ND.

Indvik, S. (March, 2017). *Proper donning and doffing of PPE* [Presentation]. Rural Collaborative Opportunities for Occupational Learning in Health Scrubs Academy, Bottineau High School, Bottineau, ND.

Indvik, S. (March, 2016). *Proper decibels when listening to music with and without earbuds* [Presentation]. Rural Collaborative Opportunities for Occupational Learning in Health Scrubs Academy, Bottineau High School, Bottineau, ND.

OTHER PROFESSIONAL EXPERIENCE

Paraeducator Specialist Bottineau Public School, Bottineau, ND	Aug 2007 – May 2011
Insurance Service Representative Nodak Mutual Insurance Company, Bottineau, ND	Oct 2000 – Apr 2007
CNA/Home Health Aide Prairieland Homecare, Bottineau, ND	July 1997 – Aug 1999
Travel CNA Americare Staffing, Minneapolis, MN	July 1997 – Aug 1999
CNA/CRT Saint Andrew's Hospital, Bottineau, ND	Dec 1994 – Feb 1996
CRT/Department Manager Tioga Medical Center, Tioga, ND	Jun 1993 – Nov 1994
CNA – Surgical Unit	Aug 1991 – May 1993

Trinity Hospital, Minot, ND

CNA

Sept 1985 – Aug 1991

Good Samaritan Hospital Association, Rugby, ND

CERTIFICATIONS AND LICENSURE

Licensure:

RN Licensure

Verification, Minnesota #2460422, current 2020

Verification, North Dakota #R40834, current 2019

Certifications:

Food, Nutrition, and Health 2020

ALLEGRA Learning Solutions

Basic Life Support/Cardiopulmonary Resuscitation 2019

ProTrainings, #155233490916707

Laster Safety/Biophysics of Laser Applications 2019

John E. Hoopman, CMLSO, California Board of Registered Nursing

PlasmaPen™ Elite Technician 2019

Louise Walsh International, #PP-LB-MN-0619-00380

Stop The Bleed™ Instructor Certification 2019

American College of Surgeons, Stop The Bleed™ Program, #63423

AWARDS, HONORS, AND SCHOLARSHIPS

Awards:

Healthy Nurse Healthy Nation Challenge Winner 2019

American Nursing Association

Patient Safety Good Catch Award 2018

Mayo Clinic Health System

Leadership Huddle Employee Recognition 2018

Mayo Clinic Health System

Compassion in Nursing 2014

Dakota Nursing Program, Dakota College at Bottineau

Excellence in Nursing 2013

Dakota Nursing Program, Dakota College at Bottineau

Bottineau Chamber of Commerce Scholastic Award 2013

Bottineau Public School

Honors:

Sigma Theta Tau International Honor Society of Nursing 2019

Omega Gamma Chapter, Capella University

Capella Nursing Honor Society 2017

Capella University	
Phi Theta Kappa	2013
Dakota College at Bottineau	

Scholarships:

Berge Scholarship	2013
Dakota College at Bottineau, \$1000	
North Dakota Space Grant Scholarship	2013
North Dakota Space Grant Consortium, \$750	
North Dakota State Grant	2013
North Dakota University System, \$1648	
Elmer C. Lindberg Nursing Scholarship	2012
Dakota College at Bottineau, \$2500	
North Dakota Space Grant Scholarship	2012
North Dakota Space Grant Consortium, \$1700	
North Dakota State Grant	2012
North Dakota University System, \$1500	

SERVICE

North Dakota University System, Academic Discipling Group Chair	2020 – Present
Stop The Bleed™ Program, Ambassador/Instructor	2019 – Present
North Dakota Nursing Association, Nominating Committee Member	2014 – Present
North Dakota Nursing Association, Member	2014 – Present
American Nurses Association, Member	2014 – Present
Student Nurse’s Organization, President	2013 – 2014
Advanced Degree Nursing Student Representative	2012 – 2014
National Student Nurses Association, Member	2012 – 2014
Student Nurse’s Organization, Secretary & PR	2011 – 2013