MEETING: Staff Senate Minutes

DATE: 12/18/2020   **TIME:** 9:30 a.m. CST   **LOCATION:** Teams

Senators: Heidi Hauf (President) Laura Halvorson (Ex Officio), JaLee Lynnes (Vice President), Mike O'Toole (Secretary) Denise Schroeter, Charlene DuBois, Carissa Pollman, Indrani Sasmal, Heather Vestre **Absent:** Stacy Allard

Additional Staff Present: Dr. Migler, Sandy H., Vonda B., Beth M., Danielle C., Bridget G., Melissa B., Sid H., Carolyn R., Craig B.

TOPIC	DISCUSSIONS	DECISIONS
• **Called to Order**		9:30am
• **Approve Minutes**	**Minutes from 11/20/2020**	**Motion:** JaLee L. **Second:** Charlene D. **Motion Carried**
• **Dean's Updates**	**Update from Dr. Migler**	**Theft, Fraud and Code of Conduct Training** • Reminder all benefited faculty/staff required to complete **Campus Forum** • Campus Forum was held on 12/16 and link to the recording was sent out by Sandy H.
• **Old Business**	• **Secret Santa Update** • **12 Days of Christmas**	**Secret Santa** • Ends this week. Good participation! **12 Days of Christmas** • Going very well! Thank you to all who participated.

• **New Business**	• **Update from State Staff Senate** • **Welcome Back Snack Attack**	**Update from State Staff Senate** • State Board waived the minimum 40hr use of annual leave for 2020 year. This is due to Covid • Vonda B. provided clarification on the 40hr minimum use and 240hr maximum carry over policies **Welcome Back Snack Attack** • Heidi suggested offering a snack pack to welcome students back to campus this Spring semester. • Idea well received by Staff Senate and will be pursued. • Heidi will work with Mark L. and Reed L. to determine number of returning students in the dorms and will send out an invite to all faculty/staff for donations to create the snack packs. • Donations will be taken at Student Services • Students will be invited to stop by Student Success Center on Jan. 13th or 14th to pick up their snack pack • This will also provide opportunity for interaction with Student Success Center staff and advisors.
• **Other**	•	**None**
• **Next Meeting date:**	**1/15/2021 @ 9:30 a.m.**	**No Change**
• **Adjournment**		**Motion:** JaLee L. **Second: Indrani S**. **Motion Carried – Adjourned at 9:50am**

DAKOTA COLLEGE
AT BOTTINEAU