

Dakota College at Bottineau

Dean's Council – Agenda

March 23, 2021 at 8:00 am - Alumni Center



PRESENT: Dr. Jerry Migler, Larry Brooks, Lisa Mock, Corey Gorder, Kayla O'Toole, Sandy Hageness

Topic	Responsible Party	Discussion/Outcome
1. Guest Department – Student Senate & Title IX	Halvorson	<p>Laura shared that Title IX training went out to all faculty, staff and students through “Safe Colleges”. There are 75 faculty/staff that have participated with a great participation by online faculty. Student participation is low. Reminders will be sent to everyone to complete the training. The Task Force will review the Title IX policy this spring. They are considering the addition of an outcome for those that don't complete the annual, required training.</p> <p>NDUS is offering Title IX investigator and decision maker training. The Task Force will participate virtually as a group on campus.</p> <p>The FCC is hosting a Walk a Mile on campus in April for Sexual Assault Awareness month. This will be open to the community as well the week of April 22. The week prior, students will be offered t-shirts to decorate with a Consent theme.</p> <p>Student Senate has been participating in state events virtually. Students want to hold a black-out volleyball game this spring, tentatively scheduled for April 22.</p> <p>They have also partnered with Kiwanis to support a frisbee-golf tournament in Forestry park. April 1 is their next meeting. Discussion on Snow Days or similar type of event to replace Homecoming is on the agenda along with a representative from Sodexo to discuss dining services with the students.</p>
2. Enrollment	Brooks	Enrollment for spring is down slightly from earlier reports by 3 FTE, and credit hours decreased by 44. The applications received for fall are down significantly.
3. NDUS & Campus Updates		
a. Academic and Student Affairs	Brooks	Larry has a meeting with DNP this week. The Scholarship committee will be meeting today for the first round of awards. He continues to meet with the U of Jamestown to set up the nursing program partnership. Student Services is fully staffed with JaLee back full time and Heidi Kippenhan starting in the Registrar position this week.
b. Administrative Affairs / Business Affairs	Mock	The Business Office will send out training link for the annual Internal Control training the end of this week. Last week tuition fee and program fee requests were accepted by the SBHE.

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<p>c. Distance Education Council/Distance Ed and Academic Support Services</p>	<p>O'Toole</p>	<p>The coal burning emissions report submitted last week. Financial section for the HLC report completed last week. Working on the financial ND HR sections of the IPEDS report. Yesterday the State Auditor released single audit review. We did not have any deficiencies noted. This included CARES and HERF fund reporting. Lisa Anderson will be working half days as she recuperates. Judy is taking family medical leave. The Business Office is at half-staff. Vonda is working on an update to inventory. She is working closely with the Nursing Department on their inventory.</p> <p>HLC Persistence and Completion Academy virtual presentation will be held this Thursday and Friday. It will include a poster display to talk about the project progress. A preliminary report submitted last week and then one will be submitted upon completion. Kayla reported that advisors are working with students to register for fall classes. They are running into students having bills due, therefore class enrollment cannot officially be completed. Val is promoting the tutor services. She will be setting up a Math lab.</p> <p>Last week attended OEC virtual conference. Hot topics included:</p> <ul style="list-style-type: none"> • Universal design, everything is accessible for everyone. There is anxiety with assessments and quizzes, there is only 25% of students with disabilities that self-report to campus for assistance. Recommendations made for faculty to look at ways to scale back timed quizzes and add projects or discussions, or other ways to score success. • All online students must have the same access to services as on-campus students, i.e. disability services, tutoring and mental health counseling, etc. • Traditional office hours for faculty session: how much do students actually come see faculty during office hours. A professor shared his success story where he met with all of his students one-one the week of the semester providing positive and meaningful communication. He had 95% of his students obtain a C or better. • Faculty burnout – during finals week Kayla suggested to do events to help with faculty burnout, i.e. walk in the gym during break which would be good for mental health, have a speaker, • Student dropping – the number one reason students drop is they fell behind and can't catch up. If a student misses a project, this session recommended faculty contact that
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<p>d. Public Affairs Council</p> <p>e. Athletics</p> <p>f. Chancellor's Cabinet / Dean's Update</p>	<p>Hageness</p> <p>Gorder</p> <p>Migler</p>	<p>student within 24 hours of missing a deadline with a positive message and find out why it was missed and discuss reasoning.</p> <p>Dual Credit virtual informational sessions will be held today at 2:30 and 6:30. There are seven DC students registered to walk at graduation. They will receive a medallion to wear at our commencement exercise and their own high school exercise.</p> <p>Mailings for Wildlife and Rec Management programs will go out today from a list of 16-18-year-old individuals that purchased a hunting license in ND this last year. Release on the Paramedic program was aired on KMOT last week. A horticulture alum story was released yesterday and will go to horticulture associated groups. Corey will interview on the radio this week.</p> <p>Softball will be back from their spring break games tonight. There is a change in game times for Friday, adding volleyball after the basketball games. Corey and Dr. Migler met with high school about baseball field updates. They were approached to financially support annual up-keep to the fields. Women's basketball will have play-in game on campus next Wednesday against United Tribes. If they win, they will continue play. Men are moving forward in playoffs.</p> <p>Dr. Migler will be logging into the House Appropriation Committee sessions this week as higher education is on agenda. Items include the budget, Challenge Grant funding, Free Speech, etc. Reminder that COOP planning is this Wednesday afternoon. Training will be provided at the beginning of the session. It is basically preparing a plan in case a service loses its space due to a disaster event.</p> <p>The last Dean's Council discussion was held on updating NDUS policy with DCB policy. These items will be added to the agenda upon receipt from the System Office.</p> <p>In process of scheduling interviews for physical plant director Stanley FBM instructor position applications are coming in. Rugby instructor FBM position has been posted. Applications for the Bookstore manager are also coming in. Horticulture instructor position has been posted.</p>
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4. Other		
5. Recognition & Celebration	All	Nic Vercaigne has been awarded the 2021 New Century Workforce Pathway Scholar through PTK. He was the top scoring student from ND.
6. Announcements	All	Covid testing will be held tomorrow from 9am-11am in the gym.