

**MEETING: Staff Senate MINUTES**

**DATE: 10/19/2018**

**TIME: 9:30 a.m. CST**

**LOCATION: McMaster**

**Senators:** Hattie Albertson (President), Laura Halvorson (Vice President), Beth MacDonald (Secretary), Heidi Hauf, Mike O’Toole

**Additional Staff Present:** Ashley Pedie, Melissa Brudwick, Danielle Clemenson, Indrani Sasmal

TOPIC	DISCUSSIONS	DECISIONS
1. Called to Order		Called to order at: 9:31 am
2. Approve Minutes	Minutes from 9/21/2018	Motion to approve by Laura, second by Ashley
3. Dean’s Updates	Update from Dr. Migler	-Because of increased enrollment, the budget situation is okay. That seems to be the trend for ND community colleges. -It is expected that salary increases will be 3-4% in the future. -New program initiatives may begin and a Career Development Coordinator could be hired if we are given funding -Also requested funding for capital assets and dorms, dining hall, and student center
4. Old Business	<ul style="list-style-type: none"> <li>• Financial Update – Lisa Meeting – Cohesive Form</li> <li>• Taco-in-a-bag-fundraiser – donated food = \$203.00 profit (pending subtraction of JS Vending) – November schedule, December Discussion</li> <li>• Christmas Party – Survey Results -Prep list/action steps/timeline – Dr. Migler \$ (?)</li> <li>• Secret Santa, Pumpkin Decorating, Halloween Costume Contest Update</li> <li>• Family Friday/Chancellor’s Meeting Update</li> </ul>	-Laura makes a motion to separate faculty and staff senate funds, Heidi seconds – Motion Passes. -November fundraiser will be Dip Day on the 14 <sup>th</sup> -Party will be in the student center at the end of the work day December 14th. Hoping to do 2-4 pm pending approval. -Party planning group: Laura, Ashley, Hattie, Beth, Heidi, Melissa -Pumpkin contest begins Oct 24, judged on Oct 20. Costumes are judged Oct 31 at noon

		outside the bookstore. All judging by Student Senate. -Family Friday is tabled until next year.
<b>5. New Business</b>	<ul style="list-style-type: none"> <li>• <b>Review DCB Strategic Plan, Administrative Unit Outcomes &amp; Emotional Support Animals Policy – Discuss Staff Senate Support – Move to Support/Not Support</b></li> <li>• <b>NDSSS Meeting – Staff Climate Survey</b></li> </ul>	-Motion to support strategic progress by Ashley, Heidi seconds -Motion to support Administrative Unit Outcomes by Beth, second by Ashley -We will hold on the Emotional Support Animals Policy until faculty submit changes
<b>6. Other</b>		
<b>7. Next Meeting dates:</b>	<b>Friday November 16, 2018 – 9:30 am</b>	
<b>8. Adjournment</b>		Adjourned at: 10:28 am with a motion by Laura and second by Ashley

Submitted by: Beth MacDonald

