

MEETING: Staff Senate AGENDA

DTAE: 9/20/2016

TIME: 9:30 a.m. CST

LOCATION: McMaster

Senators: Mike O’Toole (President), Lisa Anderson (Vice President), Kevin Evans, Ashley Pedie, Robyn Poitra

Additional Staff Present: Sandy Hageness

TOPIC	DISCUSSIONS	DECISIONS
1. Called to Order		Called to order at: 9:34am
2. Approve Minutes	Do not have minutes from previous meeting. (Heidi left)	Ashley contacted Heidi to get the minutes.
3. Dean’s Updates	Update from Dr. Migler	Enrollment numbers for Fall 2016 was handed out, as well as, a budget update.
4. Old Business	Committees Appointed: <ul style="list-style-type: none"> • Bylaws Committee <ul style="list-style-type: none"> ○ Mike O’Toole (Chair) ○ Heidi Hall (Replaced by Denise Schroeter) ○ Ashley Pedie ○ John Stahl • Staff Handbook Committee <ul style="list-style-type: none"> ○ Sandy Hageness ○ Erin Williams ○ Ashley Pedie ○ Heidi Hall 	<ul style="list-style-type: none"> • Mike will email the bylaws for all staff to review and approve. • Sandy will email all changes and updates to staff senate to review. Sandy will have to change the members listed in the handbook, once the bylaws are approved.
5. New Business	<ul style="list-style-type: none"> • Bylaws Committee Report • Staff Handbook Report • Vacancy (Heidi Hall) • Propose set monthly meeting day/time 	<ul style="list-style-type: none"> • Mike talked about a few of the changes made. • Sandy talked about the changes/updates made and will have to update a few more areas, once the bylaws are approved. • Mike O’Toole made a motion to wait until October to fill the vacant position. Lisa Anderson approved the

		<p>motion and Sandy second. Motion was carried.</p> <ul style="list-style-type: none"> • 2nd Tuesday of every month from 9:30-10:30am.
6. Other	<ul style="list-style-type: none"> • BHS Homecoming Parade support by DCB Faculty and Staff • State Staff Senate 	<ul style="list-style-type: none"> • Ashley decided to not make it a Staff Senate committee, but will take care of participation and planning on her own. • Mike would like to see DCB have representation at the state level, as well as, have active participation from the Staff Senate.
7. Next Meeting dates:	October 11 th at 9:30am	Agenda Items: Veterans Day Flag raising ceremony.
8. Adjournment		Adjourned at: 10:35am

Submitted by: Ashley Pedie

